



# **Ordinary Meeting of Council**

# **Minutes**

**Thursday 6 December 2018, 6:00pm**  
**City of Perth**  
**27 St Georges Terrace, Perth**

Constituent Members: Cities of Perth, Joondalup, Stirling, Vincent and Wanneroo  
Towns of Cambridge and Victoria Park

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## MEMBERSHIP

<b>OWNER COUNCIL</b>	<b>MEMBER</b>	<b>ALTERNATE MEMBER</b>
Town of Cambridge	Cr Andres Timmermanis	Cr Jo McAllister
City of Joondalup	Cr John Chester Cr Nige Jones	Cr Sophie Dwyer Cr Christine Hamilton-Prime
City of Perth	Cr Andrew Hammond	Cr Gaye McMath
City of Stirling	Cr Karen Caddy Cr Joe Ferrante Cr Giovanni Italiano (CHAIRMAN) Cr Bianca Sandri	Cr Suzanne Migdale
Town of Victoria Park	Cr Claire Anderson	Cr Ronhhda Potter
City of Vincent	Mayor Emma Cole	Cr Jimmy Murphy
City of Wanneroo	Cr Samantha Fenn Cr Brett Treby (DEPUTY CHAIRMAN)	Cr Sonet Coetzee Cr Domenic Zappa

**PRESENT**

<b>Chairman</b>	Cr Giovanni Italiano
<b>Councillors</b>	Cr Claire Anderson Cr Karen Caddy (arrived 6:30pm) Cr John Chester Cmr Andrew Hammond Cr Joe Ferrante Cr Nige Jones Cr Bianca Sandri Cr Andres Timmermanis Cr Brett Treby
<b>Alternate Members</b>	Cr Jimmy Murphy Cr Domenic Zappa
<b>Staff</b>	Mr Tony Arias (Chief Executive Officer) Mr Luke Aitken (Project Coordinator) Ms Vickie Wesolowski (Executive Assistant)
<b>Apologies Councillors</b>	Cr Emma Cole Cr Samantha Fenn
<b>Leave of Absence</b>	Nil
<b>Absent</b>	Nil
<b>Consultants</b>	Mr Carl Buckley (Satterley Property Group) Mr Brenton Downing (Satterley Property Group) Mr Matej Nvota (Satterley Property Group) Ms Julia Nelson (Satterley Property Group)
<b>Apologies Participant Councils' Advisers</b>	Mr John Giorgi (Town of Cambridge) Mr Murray Jorgensen (City of Perth) Mr Stuart Jardine (City of Stirling) Mr Anthony Vuleta (Town of Victoria Park)
<b>In Attendance Participant Councils' Advisers</b>	Mr Garry Hunt (City of Joondalup) Mr Ross Povey (City of Stirling) Mr Daniel Simms (City of Wanneroo) Mr David MacLennan (City of Vincent)
<b>Members of the Public</b>	Nil
<b>Press</b>	Nil

**1. OFFICIAL OPENING**

The Chairman declared the meeting open at 6:05pm and welcomed Councillors to the Tamala Park Regional Council meeting. The Chairman welcomed Cr Murphy and Cr Zappa – Alternative Members and Ms Julia Nelson (SPG) to the TPRC meeting.

**DISCLOSURE OF INTERESTS**

The Chief Executive Officer confirmed a Disclosure of Interest - Impartial Interest in relation to Items 9.18 and 9.19.

**2. PUBLIC STATEMENT/QUESTION TIME**

Nil

**3. APOLOGIES AND LEAVE OF ABSENCE**

Cr Emma Cole and Cr Samantha Fenn

**4. PETITIONS**

Nil

**5. CONFIRMATION OF MINUTES**

*Ordinary Meeting of Council – 18 October 2018*

Moved Cr Sandri, Seconded Cr Jones.

**That the minutes of the Ordinary Meeting of Council of 16 August 2018 be confirmed, and signed by the Chairman, as a true and correct record of proceedings.**

The Motion was put and declared CARRIED (11/0).

**5A. BUSINESS ARISING FROM MINUTES**

Nil

**6. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)**

Nil

**7. MATTERS FOR WHICH MEETING MAY BE CLOSED**

- 9.15 *Review of Project Milestones FYE 2019 - Confidential*
- 9.16 *Project Budget FYE 2019 – Mid-Year Review - Confidential*
- 9.17 *Development Management Agreement – Key People – Confidential*
- 9.18 *CEO Performance Review 2017/2018 - Confidential*
- 9.19 *CEO Further Contract of Employment – Confidential*

## 8. REPORTS OF COMMITTEES

Management Committee Meeting – 8 November 2018

*Cr Treby – Chairman, Management Committee advised that the Committee considered a number of Items listed in this Agenda and that there had been significant discussion on two items which had been referred to Administration for further review.*

CEO Performance Review Committee Meeting – 15 November 2018

*Cr Jones – Chairman, CEO Performance Review Committee Meeting advised that the Committee considered a report on the CEO Performance Review for 2017/2018 which had been endorsed by the Committee and was recommended for Council's endorsement. He further indicated that the Committee had made a recommendation to Council in relation to the CEO contract renewal. The Items were listed as 9.18 and 9.19 and he advised that he would provide further comments when the items were formally considered.*

### 9.1 BUSINESS REPORT – PERIOD ENDING 28 NOVEMBER 2018

Moved Cr Treby, Seconded Cr Jones.

[The recommendation in the agenda]

**That the Council RECEIVES the Business Report to 28 November 2018.**

The Motion was put and declared CARRIED (11/0)

### 9.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF SEPTEMBER & OCTOBER 2018

Moved Cr Treby, Seconded Cr Sandri.

[The recommendation in the agenda]

**That the Council RECEIVES and NOTES the Statements of Financial Activity for the months ending:**

- **30 September 2018; and**
- **31 October 2018.**

The Motion was put and declared CARRIED (11/0)

### 9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OF SEPTEMBER & OCTOBER 2018

Moved Cr Treby, Seconded Cr Anderson.

[The recommendation in the agenda]

**That the Council RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for the months of September and October 2018:**

- **Month ending 30 September 2018 (Total \$719,707.94)**

- **Month ending 31 October 2018 (Total \$589,245.95)**
- **Total Paid - \$1,308,953.89**

The Motion was put and declared CARRIED (11/0)

#### **9.4 PROJECT FINANCIAL REPORT – OCTOBER 2018**

Moved Cr Ferrante, Seconded Cr Jones.

[The recommendation in the agenda]

**That the Council RECEIVES the Project Financial Report (October 2018) submitted by the Satterley Property Group.**

The Motion was put and declared CARRIED (11/0)

#### **9.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 28 NOVEMBER 2018**

Moved Cr Treby, Seconded Cr Sandri.

[The recommendation in the agenda]

**That the Council RECEIVES the Sales and Settlement Report to 28 November 2018.**

The Motion was put and declared CARRIED (11/0)

#### **9.6 REVIEW OF PURCHASER TERMS AND CONDITIONS**

Moved Cr Chester, Seconded Cr Treby.

[The recommendation in the agenda]

**That the Council:**

- 1. APPROVES the following Purchaser Terms/Conditions and Incentives for all public and builder release lots for the period December 2018 to December 2019:**
  - 1.1 Use of the REIWA Offer and Acceptance Contract with Special Conditions and Annexure.**
  - 1.2 A \$2,000 deposit to be used in the Sales Contracts for Catalina Central and a \$5,000 deposit to be used in the Sales Contracts for Catalina Beach.**
  - 1.3 A finance approval period of 60 days for Catalina Central and 45 days for Catalina Beach, where finance is required.**
  - 1.4 A 21-day settlement period from finance approval or the issue of titles, whichever is the later.**
  - 1.5 A post occupancy Home Energy Assessment for all new homes.**
  - 1.6 A waterwise landscaping package to the front garden.**
  - 1.7 A \$2,000 rebate for all homes constructed with a minimum 1.5kW capacity photovoltaic solar power system.**



- 1.8 Side and rear boundary fencing (behind the building line).
- 1.9 A \$1,000 rebate for all homes which include appropriate WELS rated fittings and fixtures.
- 1.10 Sales incentives (Items 1.6 – 1.9) subject to homes being constructed in accordance with the approved Catalina Design Guidelines within 18 months of settlement for single storey homes and 24 months of settlement for two storey homes.
2. REQUESTS the Satterley Property Group to review the Purchaser Terms/Conditions and Incentives for public release and builder release lots and provide a report to Council for consideration in December 2019.

The Motion was put and declared CARRIED (11/0)

#### **9.7 MANAGEMENT COMMITTEE – TERMS OF REFERENCE/DELEGATIONS**

Moved Cr Sandri, Seconded Cr Ferrante.

[The recommendation in the agenda]

**That the Council APPROVES the Terms of Reference and Delegations to the Management Committee (November 2018).**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (11/0)

#### **9.8 ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2018**

Moved Cr Treby, Seconded Cr Anderson.

[The recommendation in the agenda]

**That the Council ADOPTS the Annual Report of the Tamala Park Regional Council for the year ended 30 June 2018.**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (11/0)

#### **9.9 DELEGATION AUTHORITY 2018**

Moved Cr Timmermanis, Seconded Cr Jones.

[The recommendation in the agenda]

**That Council APPROVES the Delegation Register 2018 (December 2018).**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (11/0)

#### **9.10 LONG TERM FINANCIAL PLAN 2019 - 2030**

Moved Cr Treby, Seconded Cr Zappa.

[The recommendation in the agenda]

**That the Council APPROVES the Long Term Financial Plan 2019 - 2030 and that it be forwarded to the Executive Director of the Department of Local Government, Sport and Cultural Industries for endorsement.**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (9/2)

**For:** Cr Anderson, Cr Caddy, Cr Chester, Cr Ferrante, Cmr Hammond, Cr Italiano, Cr Jones, Cr Murphy, Cr Treby and Cr Zappa.

**Against:** Cr Sandri and Cr Timmermanis.

### **9.11 COUNCIL MEETING DATE - FEBRUARY 2019**

Moved Cr Jones, Seconded Cr Sandri.

[The recommendation in the agenda]

**That the Council APPROVE that the February 2019 Ordinary Council meeting be held on 21 February 2019 at the Town of Cambridge at 6:00pm and that the meeting date be advertised as required by the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (11/0)

### **9.12 UDIA 2019 NATIONAL CONGRESS**

Moved Cr Treby, Seconded Cr Zappa.

[The recommendation in the agenda]

**That the Council AUTHORISES Cr Italiano and Cr Jones to attend the 2019 Urban Development Institute of Australia National Congress in the Gold Coast to be held on 26-28 March 2019.**

*Cr Caddy arrived during discussion on this Item (6:30pm).*

The Motion was put and declared CARRIED (10/1)

**For:** Cr Anderson, Cr Chester, Cr Ferrante, Cmr Hammond, Cr Italiano, Cr Jones, Cr Murphy, Cr Sandri, Cr Treby and Cr Zappa.

**Against:** Cr Timmermanis.

**Abstained:** Cr Caddy.

### **9.13 SALES - MARKETING CAMPAIGN EXTENSION**

Moved Cr Sandri, Seconded Cr Timmermanis.

[The recommendation in the agenda]

That the Council:

1. **RECEIVES** the Satterley Property Group correspondence (dated 15 November 2018) regarding the extension to the Sales and Marketing Campaign.
2. **APPROVES** participation in the Sales and Marketing Campaign to provide a \$20,000 discount on selected house and land packages at Catalina Estate as detailed in the Satterley Property Group advice (dated 15 November 2018), commencing 7 December 2018 to 22 April 2019, subject to a minimum of 10 builders participating in the Campaign.
3. **Subject to recommendation 2 above APPROVES** the following for the duration of the Sales and Marketing Campaign:
  - 3.1 **A discount of \$10,000 applying to all lots in Catalina;**
  - 3.2 **The deletion of the Early Construction Rebate from all lots;**
  - 3.3 **The use of a \$2,000 referral fee to the Builder's Sales Representative for providing a qualified sales lead that results in the settlement of a lot at Catalina and that this fee be paid directly by the TPRC.**
4. **APPROVES** an increase to the Early Construction Rebate allocation in the TPRC Budget FYE 2019 from \$268,000 to \$360,000 to support the extension of the Sales and Marketing Campaign.

The Motion was put and declared CARRIED (12/0)

#### **9.14 ELECTED MEMBER ALLOWANCES**

Moved Cr Sandri, Seconded Cr Treby.

[The recommendation in the agenda]

That the Council APPROVES:

1. An Annual Allowance for the Chairman of the Council to be \$19,864 per annum.
2. An Annual Attendance fee for the Chairman of the Council to be \$15,682 per annum.
3. An Annual Allowance for Deputy Chairman to be 25% of the amount paid to the Chairman per annum.
4. An Attendance fee for Council members to be an amount of \$10,455 per annum.
5. Council members do not claim separate telecommunications, IT allowances or travelling allowance to meetings.
6. Elected member allowances are to be made quarterly in arrears.

The Motion as amended was as follows:

**That the Council APPROVES:**

1. **An Annual Allowance for the Chairman of the Council to be \$19,864 per annum.**
2. **An Annual Attendance fee for the Chairman of the Council to be \$15,682 per annum.**
3. **An Annual Allowance for Deputy Chairman to be 25% of the amount paid to the Chairman per annum.**
4. **An Attendance fee for Council members to be an amount of \$10,455 per annum.**
5. **Council members do not claim separate telecommunications, IT allowances or travelling allowance to meetings.**
6. **Elected member allowances are to be made quarterly in arrears.**
7. **That the CEO lodge a submission, on behalf of the Council, with the Salaries and Allowances Tribunal requesting consideration of the following:**
  - (a) **The provision for payment to a deputy member (alternate member) for attending a Council meeting in place of a Council member where Annual Allowance is paid to Council Members, and**
  - (b) **More equitable Meeting Attendance Fees which should be calculated as a proportion of the specified Annual Attendance Fees.**

The Chairman put the Recommendations separately.

1. **An Annual Allowance for the Chairman of the Council to be \$19,864 per annum.**

Recommendation 1 was put and declared CARRIED BY ABSOLUTE MAJORITY (9/3).

**For:** Cr Anderson, Cr Cole, Cr Chester, Cmr Hammond, Cr Italiano, Cr Murphy and Cr Sandri, Cr Treby and Cr Zappa.

**Against:** Cr Caddy, Cr Jones and Cr Timmermanis.

2. **An Annual Attendance fee for the Chairman of the Council to be \$15,682 per annum.**
3. **An Annual Allowance for Deputy Chairman to be 25% of the amount paid to the Chairman per annum.**
4. **An Attendance fee for Council members to be an amount of \$10,455 per annum.**
5. **Council members do not claim separate telecommunications, IT allowances or travelling allowance to meetings.**
6. **Elected member allowances are to be made quarterly in arrears.**

Recommendations 2-6 were put and declared CARRIED BY ABSOLUTE MAJORITY (12/0).

7. **That the CEO lodge a submission, on behalf of the Council, with the Salaries and Allowances Tribunal requesting consideration of the following:**

- (a) **The provision for payment to a deputy member (alternate member) for attending a Council meeting in place of a Council member where Annual Allowance is paid to Council Members, and**
- (b) **More equitable Meeting Attendance Fees which should be calculated as a proportion of the specified Annual Attendance Fees.**

Recommendation 7 was put and declared CARRIED BY ABSOLUTE MAJORITY (9/3).

**For:** Cr Anderson, Cr Caddy, Cr Cole, Cr Chester, Cr Italiano, Cr Murphy and Cr Sandri, Treby and Cr Zappa

**Against:** Cmr Hammond, Cr Jones and Cr Timmermanis.

Moved Cr Treby, Seconded Cr Murphy.

**That Standing Orders be suspended to allow Confidential Items 9.15 to 9.19 to be discussed behind closed doors.**

The Motion was put and declared CARRIED (11/1).

**For:** Cr Anderson, Cr Caddy, Cr Chester, Cr Ferrante, Cmr Hammond, Cr Italiano, Cr Jones, Cr Murphy, Cr Sandri, Cr Treby and Cr Zappa.

**Against:** Cr Timmermanis.

Council's Consultants vacated the meeting.

#### **9.15 REVIEW OF PROJECT MILESTONES FYE 2019 - CONFIDENTIAL**

Moved Cr Treby, Seconded Cr Caddy.

[The recommendation in the agenda]

**That the Council:**

- 1. RECEIVES the Satterley Property Group report on Project Milestones (October 2018).**
- 2. ADVISES the Satterley Property Group that Key Performance Indicator 2.10 requires that the Development Manager completes two Milestone Reviews in each financial year to meet the KPI. The Council will reassess Key Performance Indicator 2.10 when the second Milestone Review is satisfactorily completed.**
- 3. ADVISES the Satterley Property Group that it notes that a number of the designated Milestones in the Annual Plan have not been met and that these need to be satisfactorily addressed so that they do not adversely affect the Project.**

The Motion was put and declared CARRIED (12/0)

#### **9.16 PROJECT BUDGET FYE 2019 – MID-YEAR REVIEW - CONFIDENTIAL**

Moved Cr Chester, Seconded Cr Treby.

[The recommendation in the agenda]

**That the Council:**

1. **RECEIVES** the FYE 2019 Mid-Year Budget Review (November 2018), submitted by the Satterley Property Group.
2. **NOT APPROVE** the SPG lot price reductions proposed in the SPG FYE 2019 Mid-Year Budget Review (November 2018) and that lot pricing continue to be determined in accordance with the approved lot pricing practice at Catalina.
3. **CONSIDERS** the issue of lot pricing and potential lot price reductions as part of the Mid-Year Review of the TPRC Budget FYE 2019 in February 2019, in light of project sales, land market conditions and general economic conditions.
4. **ACCEPTS** that the Satterley Property Group has achieved Key Performance Indicator - Financial Management 4.5 *Monitor the performance against the Approved Project Budget* requiring the completion of a six-monthly review of the approved Project Budget.
5. **ADVISES** the Satterley Property Group that the Project Budget FYE 2019 (July 2018) has been used as the basis of project and financial planning and inputs to the TPRC Budget FYE 2019 and relied upon for cashflow purposes and that the Council is concerned with the significant variances forecast in the SPG FYE 2019 Mid-Year Budget Review and potential impacts on the TPRC Budget FYE 2019.

The Chairman put the Recommendations separately.

1. **RECEIVES** the FYE 2019 Mid-Year Budget Review (November 2018), submitted by the Satterley Property Group.
2. **NOT APPROVE** the SPG lot price reductions proposed in the SPG FYE 2019 Mid-Year Budget Review (November 2018) and that lot pricing continue to be determined in accordance with the approved lot pricing practice at Catalina.
3. **CONSIDERS** the issue of lot pricing and potential lot price reductions as part of the Mid-Year Review of the TPRC Budget FYE 2019 in February 2019, in light of project sales, land market conditions and general economic conditions.

Recommendations 2 and 3 were put and declared CARRIED (8/4).

**For:** Cr Chester, Cr Ferrante, Cr Hammond, Cr Italiano, Cr Jones, Cr Sandri, Cr Treby and Cr Zappa.

**Against:** Cr Anderson, Cr Caddy, Cr Murphy and Cr Timmermanis.

4. **ACCEPTS** that the Satterley Property Group has achieved Key Performance Indicator - Financial Management 4.5 *Monitor the performance against the Approved Project Budget* requiring the completion of a six-monthly review of the approved Project Budget.

5. **ADVISES** the Satterley Property Group that the Project Budget FYE 2019 (July 2018) has been used as the basis of project and financial planning and inputs to the TPRC Budget FYE 2019 and relied upon for cashflow purposes and that the Council is concerned with the significant variances forecast in the SPG FYE 2019 Mid-Year Budget Review and potential impacts on the TPRC Budget FYE 2019.

Recommendations 1, 4 and 5 were put and declared CARRIED (12/0).

**9.17 DEVELOPMENT MANAGEMENT AGREEMENT – KEY PEOPLE – CONFIDENTIAL**

Moved Cr Timmermanis, Seconded Cr Treby.

[The recommendation in the agenda]

**That the Council resolves to APPROVE the following replacement of key personnel pursuant to Clause 4.5 of the Development Management Agreement:**

Name of Person	Position
Lauren Vidler	Development Manager

Name of Replacement Person	Position
Julia Nelson	Development Manager

The Motion was put and declared CARRIED (11/1),

**For:** Cr Anderson, Cr Caddy, Cr Chester, Cr Ferrante, Cmr Hammond, Cr Italiano, Cr Jones, Cr Murphy, Cr Timmermanis, Cr Treby and Cr Zappa.

**Against:** Cr Sandri.

The CEO and Councils' Officers vacated the meeting.

**9.18 CEO PERFORMANCE REVIEW 2017/2018 - CONFIDENTIAL**

Moved Cr Jones, Seconded Cr Treby.

[The recommendation in the agenda]

**That the Council APPROVES:**

1. **The CEO has met the performance requirements set by Council for 2017-2018.**
2. **A salary increase of 1.0 per cent.**
3. **The KPIs are reviewed and consolidated.**
4. **The Council and the CEO mutually agree on Key Performance Indicators for 2018-2019.**

The Motion was put and declared CARRIED (11/1).

**For:** Cr Anderson, Cr Caddy, Cr Chester, Cr Ferrante, Cmr Hammond, Cr Italiano, Cr Jones, Cr Sandri, Cr Timmermanis, Cr Treby and Cr Zappa.

**Against:** Cr Murphy.

**9.19 CEO FURTHER CONTRACT OF EMPLOYMENT – CONFIDENTIAL**

Moved Cr Jones, Seconded Cr Treby.

[The recommendation in the agenda]

**That the Council:**

- 1. COMMENCES discussions with Mr Arias regarding a further Contract of Employment as TPRC CEO, in accordance with the terms of the TPRC CEO Contract of Employment 2014.**
- 2. That Ms Helen Hardcastle (Learning Horizons (LH)) be engaged to assist Council regarding these discussions of a further Contract of Employment to the current TPRC CEO.**

The Motion was put and declared CARRIED (10/2).

**For:** Cr Anderson, Cr Caddy, Cr Chester, Cr Ferrante, Cmr Hammond, Cr Italiano, Cr Jones, Cr Sandri, Cr Treby and Cr Zappa.

**Against:** Cr Murphy and Cr Timmermanis.

Moved Cr Zappa, Seconded Cr Treby.

**That the Meeting be REOPENED to the public.**

The Motion was put and declared CARRIED (12/0).

The CEO, Councils' Officers and Consultants joined the meeting.

The recommendations for Confidential Items 9.15 to 9.19 were read out as follows:

*9.15 Review of Project Milestones FYE 2019 - Confidential*

*That the Council:*

- 1. RECEIVES the Satterley Property Group report on Project Milestones (October 2018).*
- 2. ADVISES the Satterley Property Group that Key Performance Indicator 2.10 requires that the Development Manager completes two Milestone Reviews in each financial year to meet the KPI. The Council will reassess Key Performance Indicator 2.10 when the second Milestone Review is satisfactorily completed.*
- 3. ADVISES the Satterley Property Group that it notes that a number of the designated Milestones in the Annual Plan have not been met and that these need to be satisfactorily addressed so that they do not adversely affect the Project.*



9.16 *Project Budget FYE 2019 – Mid-Year Review - Confidential*

That the Council:

1. *RECEIVES the FYE 2019 Mid-Year Budget Review (November 2018), submitted by the Satterley Property Group.*
2. *NOT APPROVE the SPG lot price reductions proposed in the SPG FYE 2019 Mid-Year Budget Review (November 2018) and that lot pricing continue to be determined in accordance with the approved lot pricing practice at Catalina.*
3. *CONSIDERS the issue of lot pricing and potential lot price reductions as part of the Mid-Year Review of the TPRC Budget FYE 2019 in February 2019, in light of project sales, land market conditions and general economic conditions.*
4. *ACCEPTS that the Satterley Property Group has achieved Key Performance Indicator - Financial Management 4.5 Monitor the performance against the Approved Project Budget requiring the completion of a six-monthly review of the approved Project Budget.*
5. *ADVISES the Satterley Property Group that the Project Budget FYE 2019 (July 2018) has been used as the basis of project and financial planning and inputs to the TPRC Budget FYE 2019 and relied upon for cashflow purposes and that the Council is concerned with the significant variances forecast in the SPG FYE 2019 Mid-Year Budget Review and potential impacts on the TPRC Budget FYE 2019.*

9.17 *Development Management Agreement – Key People – Confidential*

That the Council resolves to APPROVE the following replacement of key personnel pursuant to Clause 4.5 of the Development Management Agreement:

<b>Name of Person</b>	<b>Position</b>
Lauren Vidler	Development Manager

<b>Name of Replacement Person</b>	<b>Position</b>
Julia Nelson	Development Manager

9.18 *CEO Performance Review 2017/2018 - Confidential*

That the Council APPROVES:

1. *The CEO has met the performance requirements set by Council for 2017-2018.*
2. *A salary increase of 1.0 per cent.*
3. *The KPIs are reviewed and consolidated.*
4. *The Council and the CEO mutually agree on Key Performance Indicators for 2018-2019.*

9.19 *CEO Further Contract of Employment – Confidential*

*That the Council:*

1. *COMMENCES discussions with Mr Arias regarding a further Contract of Employment as TPRC CEO, in accordance with the terms of the TPRC CEO Contract of Employment 2014.*
2. *That Ms Helen Hardcastle (Learning Horizons (LH)) be engaged to assist Council regarding these discussions of a further Contract of Employment to the current TPRC CEO.*

**10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**12. URGENT BUSINESS APPROVED BY THE CHAIRMAN**

Nil

**13. MATTERS BEHIND CLOSED DOORS**

- 9.15 *Review of Project Milestones FYE 2019 - Confidential*
- 9.16 *Project Budget FYE 2019 – Mid-Year Review - Confidential*
- 9.17 *Development Management Agreement – Key People – Confidential*
- 9.18 *CEO Performance Review 2017/2018 - Confidential*
- 9.19 *CEO Further Contract of Employment – Confidential*

**14. GENERAL BUSINESS**

Nil

**15. FORMAL CLOSURE OF MEETING**

The Chairman wished Members and Officers a safe and happy Christmas and declared the meeting closed at 7:38pm.

These minutes were confirmed at a meeting on .....

SIGNED this ..... day of ..... 2019

as a true record of proceedings.

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CHAIRMAN