



**TAMALA PARK**  
**Regional Council**

## **Meeting of Council**

# **Minutes**

**Thursday 12 February 2015, 6:00pm**

**Town of Victoria Park**

**99 Shepperton Road, Victoria Park**

TAMALA PARK  
REGIONAL COUNCIL  
(TPRC)  
COMPRISES THE  
FOLLOWING  
COUNCILS:

Town of Cambridge  
City of Joondalup  
City of Perth  
City of Stirling  
Town of Victoria Park  
City of Vincent  
City of Wanneroo

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**MEMBERSHIP**

<b>OWNER COUNCIL</b>	<b>MEMBER</b>	<b>ALTERNATE MEMBER</b>
Town of Cambridge	Cr Louis Carr	
City of Joondalup	Cr John Chester Cr Tom McLean	
City of Perth	Cr Janet Davidson OAM JP	Cr Jim Adamos
City of Stirling	Mayor Giovanni Italiano JP Cr David Michael Cr Terry Tyzack Cr Rod Willox AM JP	Cr Elizabeth Re
Town of Victoria Park	Mayor Trevor Vaughan	
City of Vincent	Cr Joshua Topelberg	
City of Wanneroo	Cr Dianne Guise Cr Brett Treby	Cr Frank Cvitan Cr Hugh Nguyen

**PRESENT**

<b>Chairman</b>	Cr Trevor Vaughan
<b>Councillors</b>	Cr John Carey Cr Louis Carr Cr John Chester Cr Janet Davidson Cr Diane Guise Cr Tom McLean Cr David Michael Cr Brett Treby Cr Terry Tyzack Cr Rod Willox
<b>Staff</b>	Mr Tony Arias (Chief Executive Officer) Mr Luke Aitken (Project Coordinator)
<b>Apologies</b>	Cr Giovanni Italiano
<b>Leave of Absence</b>	Nil
<b>Absent</b>	Nil
<b>Consultants</b>	Mr Nigel Satterley (Satterley Property Group) Mr Brenton Downing (Satterley Property Group) Mr Aaron Grant (Satterley Property Group)
<b>Councils' Advisors Apologies</b>	Mr Len Kosova (City of Vincent) Mr Garry Hunt (City of Joondalup) Mr Jason Lyon (Town of Cambridge) Mr Gary Stevenson (City of Perth)
<b>Councils' Advisors in Attendance</b>	Mr Anthony Vuleta (Town of Victoria Park) Mr Ross Povey (City of Stirling) Mr Phil St John (City of Wanneroo)
<b>Members of the Public</b>	Nil
<b>Press</b>	Nil

**1. OFFICIAL OPENING**

Cr Trevor Vaughan (Deputy Chairman) assumed the Chair in the absence of Cr Giovanni Italiano (Chairman). The meeting was declared open at 6:00pm. Cr Vaughan welcomed Cr Carey (City of Vincent) as the replacement member for Cr Topelberg who had resigned from the TPRC.

**DISCLOSURE OF INTERESTS**

Disclosure of Interest forms were received as follows:

Satterley Property Group	Items 9.13	Impartial Interest
Satterley Property Group	Items 9.16	Impartial Interest

**2. PUBLIC STATEMENT/QUESTION TIME**

Nil

**3. APOLOGIES AND LEAVE OF ABSENCE**

Apologies were received from Cr Giovanni Italiano.

**4. PETITIONS**

Nil

**5. CONFIRMATION OF MINUTES**

*Ordinary Meeting of Council – 11 December 2014*

Moved Cr Michael, Seconded Cr Treby.

**That the minutes of the Ordinary Meeting of Council of 11 December 2014 be confirmed, and signed by the Chairman, as a true and correct record of proceedings.**

The Motion was put and declared CARRIED (11/0).

**BUSINESS ARISING FROM MINUTES**

Nil

**6. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)**

Nil

**7. MATTERS FOR WHICH MEETING MAY BE CLOSED**

- Item 9.15 Local Government Reform – Effect on TPRC  
Item 9.16 Front Landscaping Services Tender – Extension of Contract

**8. REPORTS OF COMMITTEES**

Audit Committee Meeting – 12 February 2015

**9. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 9.1 – 9.18)**

**9.1 BUSINESS REPORT – PERIOD ENDING 4 FEBRUARY 2015**

Moved Cr Guise, Seconded Cr Willox.

[The recommendation in the agenda]

**That the Council RECEIVE the Business Report to 4 February 2015.**

The Motion was put and declared CARRIED (11/0).

**9.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OF NOVEMBER & DECEMBER 2014**

Moved Cr McLean, Seconded Cr Carr.

[The recommendation in the agenda]

**That the Council RECEIVE and NOTE the Statements of Financial Activity for the months ending:**

- **30 November 2014; and**
- **31 December 2014.**

The Motion was put and declared CARRIED (11/0).

**9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OF NOVEMBER & DECEMBER 2014**

Moved Cr Treby, Seconded Cr Willox.

[The recommendation in the agenda]

**That the Council RECEIVE and NOTE the list of accounts paid under Delegated Authority to the CEO for the months of November and December 2014:**

- **Month ending 31 November 2014 (Total \$2,020,919.95)**
- **Month ending 30 December 2014 (Total \$16,087,603.91)**
- **Total Paid - \$18,108,523.86**

The Motion was put and declared CARRIED (11/0).

**9.4 PROJECT FINANCIAL REPORT – DECEMBER 2014**

Moved Cr Guise, Seconded Cr McLean.

[The recommendation in the agenda]

**That the Council RECEIVE the Project Financial Report (December 2014) submitted by the Satterley Property Group.**

The Motion was put and declared CARRIED (11/0).

**9.5 SALES AND SETTLEMENT REPORT – PERIOD ENDING 4 FEBRUARY 2015**

Moved Cr Guise, Seconded Cr McLean.

[The recommendation in the agenda]

**That the Council RECEIVE the Sales and Settlements Report to 4 February 2015.**

The Motion was put and declared CARRIED (11/0).

**9.6 LOCAL GOVERNMENT COMPLIANCE AUDIT FOR YEAR ENDED 31 DECEMBER 2014**

Moved Cr McLean, Seconded Cr Willox.

[The recommendation in the agenda]

That the Compliance Audit Return for the TPRC for the year ended 31 December 2014 be ADOPTED, RECORDED in the minutes, CERTIFIED and SENT to the Executive Director of the Department of Local Government, in accordance with the Local Government Act and Regulations.

The Motion as amended was as follows:

**That the Compliance Audit Return for the TPRC for the year ended 31 December 2014 be ADOPTED, RECORDED in the minutes, CERTIFIED and SENT to the Director General of the Department of Local Government and Communities, in accordance with the Local Government Act and Regulations.**

The Motion was put and declared CARRIED (11/0).

**9.7 PROJECT BUDGET 2014/2015 – MID YEAR REVIEW**

Moved Cr Treby, Seconded Cr Michael.

[The recommendation in the agenda]



**That the Council:**

1. **RECEIVE** the Mid Year Review of the Project Budget (August 2014) for the 2014/2015 financial year submitted by the Satterley Property Group.
2. **ACCEPT** that the Satterley Property Group has achieved Key Performance Indicator - Financial Management 4.5 Monitor the performance against the Approved Project Budget requiring the completion of a six monthly review of the approved Project Budget.

The Motion was put and declared CARRIED (11/0).

**9.8 TPRC 2014/2015 BUDGET REVIEW**

Moved Cr Guise, Seconded Cr McLean.

[The recommendation in the agenda]

**That the Council ADOPT the Budget Review with the variations for the period 1 July 2014 to 30 June 2015 as detailed in the Budget Analysis Worksheet attached to Appendix 9.8.**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (11/0).

**9.9 TENDER AND ALLOCATION PROCEDURE - MEDIUM DENSITY LOTS**

Moved Cr Carr, Seconded Cr Davidson.

[The recommendation in the agenda]

**That the Council:**

1. **APPROVE** the Tender and Allocation Procedure for Medium Density Lots (January 2015), prepared by the Satterley Property Group.
2. **REQUEST** the Satterley Property Group to review the Tender and Allocation Procedure for Medium Density Lots (January 2015), in twelve months and provide a report to Council.

The Motion was put and declared CARRIED (11/0).

**9.10 SUSTAINABILITY ACCREDITATION – CATALINA PROJECT**

Moved Cr Chester, Seconded Cr McLean.

[The recommendation in the agenda]

**That the Council:**

- 1. RECEIVE the Satterley Property Group report on EnviroDevelopment and Green Star Community certification, dated 23 January 2015.**
- 2. APPROVE to proceed with UDIA EnviroDevelopment certification for the Catalina Project and engage an appropriate consultant to prepare and lodge the necessary reports to achieve accreditation for all six elements.**

The Motion was put and declared CARRIED (11/0).

#### **9.11 CATALINA LOCAL JOB CREATION STRATEGY**

Moved Cr Willox, Seconded Cr Tyzack.

[The recommendation in the agenda]

**That the Council:**

- 1. APPROVE the Catalina Local Job Creation Strategy (January 2015) prepared by the Satterley Property Group.**
- 2. ACCEPT that Satterley Property Group has achieved Key Performance Indicator item 2.3 – Development of Strategies to Develop Local Job Creation Initiatives, for 2014.**

Moved Cr Guise, Seconded Cr Treby an amendment to add a Recommendation 3 as follows:

- 3. REQUEST the Satterley Property Group to investigate the possibility of establishing a local employment hub within the Catalina Project and provide a report for Council's consideration in June 2015.**

The Amendment was put and declared CARRIED (11/0).

The Motion as amended was as follows:

- 1. APPROVE the Catalina Local Job Creation Strategy (January 2015) prepared by the Satterley Property Group.**
- 2. ACCEPT that Satterley Property Group has achieved Key Performance Indicator item 2.3 – Development of Strategies to Develop Local Job Creation Initiatives, for 2014.**
- 3. REQUEST the Satterley Property Group to investigate the possibility of establishing a local employment hub within the Catalina Project and provide a report for Council's consideration in June 2015.**

The Motion was put and declared CARRIED (11/0).

Moved Cr Guise, Seconded Cr Treby.

That Standing Orders be suspended and the meeting move behind closed doors to allow Confidential Items to be discussed.

The Motion was put and declared CARRIED (11/0).

#### **9.12 WASTE MANAGEMENT TENDER**

Moved Cr McLean, Seconded Cr Willox.

[The recommendation in the agenda]

**That the Council:**

- 1. ACCEPT the Instant Waste Management tender dated 15 January 2015, for the Catalina Waste Management Program in accordance with Tender 13/2014 for a two year term until February 2017, with an option to extend it a further 12 months to April 2018 at the absolute discretion of the TPRC.**
- 2. AUTHORISE the Chairman and CEO to sign and affix the TPRC common seal to the Contract.**

Council noted a correction on page 43, reference to 23 December 2014 should be “15 January 2015”.

The Motion was put and declared CARRIED (11/0).

#### **9.13 MEDIA CONSULTANCY SERVICES TENDER**

Moved Cr Willox, Seconded Cr Davidson.

[The recommendation in the agenda]

**That the Council:**

- 1. ACCEPT the Carat tender (dated 23 December 2014) for media consultancy services in accordance with Tender 10/2014 (Media Consultancy Services, dated December 2014).**
- 2. AUTHORISE the Chairman and the CEO to sign and affix the TPRC common seal to the Contracts.**

The Motion was put and declared CARRIED (11/0).

#### **9.14 PHASE 1 PUBLIC ART TENDER**

Moved Cr Guise, Seconded Cr Carr.

[The recommendation in the agenda]

**That the Council:**

1. **ACCEPT the Leanne Bray Tender (dated 25 November 2014) for the design, fabrication and installation of two public artworks within Phase 1 Catalina Project in accordance with Tender 9/2014 (Public Art Commission, dated December 2014) for a price of \$136,364 + GST.**
2. **AUTHORISE the Chairman and the CEO to sign and affix the TPRC common seal to the Contracts.**

For: Cr Carr, Cr Chester, Cr Davidson, Cr Guise, Cr Michael, Cr McLean, Cr Treby, Cr Tyzack, Cr Vaughan and Cr Willox

Against: Cr Carey.

The Motion was put and declared CARRIED (10/1).

**9.15 LOCAL GOVERNMENT REFORM – EFFECT ON TPRC - CONFIDENTIAL**

Moved Cr Guise, Seconded Cr Carr.

[The recommendation in the agenda]

**That the Council:**

1. **RECEIVE the advice from Mr Neil Douglas, Partner, McLeods Barristers & Solicitors, dated 19 January 2015.**
2. **ADVISE the Department of Local Government and Communities of the general terms of the advice from McLeods, Barristers & Solicitors, dated 19 January 2015.**

The Motion as amended was as follows:

**That the Council RECEIVE the advice from Mr Neil Douglas, Partner, McLeods Barristers & Solicitors, dated 19 January 2015.**

The Motion was put and declared CARRIED (11/0).

**9.16 FRONT LANDSCAPING SERVICES TENDER – EXTENSION OF CONTRACT - CONFIDENTIAL**

Moved Cr Guise, Seconded Cr Willox.

[The recommendation in the agenda]

**That the Council APPROVE the option for a 1 year contract extension to LD Total (to April 2016) for Front Landscaping Services in accordance with Tender 1/2013, subject to the same terms and conditions.**

The Motion was put and declared CARRIED (11/0).

Moved Cr Guise, Seconded Cr Treby.

That Standing Orders be reopened and the meeting doors be opened.

The Motion was put and declared CARRIED (11/0).

The recommendations for items 9.12, 9.13, 9.14, 9.15, and 9.16 were read out as follows:

#### 9.12 WASTE MANAGEMENT TENDER

*That the Council:*

1. *ACCEPT the Instant Waste Management tender dated 15 January 2015, for the Catalina Waste Management Program in accordance with Tender 13/2014 for a two year term until February 2017, with an option to extend it a further 12 months to April 2018 at the absolute discretion of the TPRC.*
2. *AUTHORISE the Chairman and CEO to sign and affix the TPRC common seal to the Contract.*

#### 9.13 MEDIA CONSULTANCY SERVICES TENDER

*That the Council:*

1. *ACCEPT the Carat tender (dated 23 December 2014) for media consultancy services in accordance with Tender 10/2014 (Media Consultancy Services, dated December 2014).*
2. *AUTHORISE the Chairman and the CEO to sign and affix the TPRC common seal to the Contracts.*

#### 9.14 PHASE 1 PUBLIC ART TENDER

*That the Council:*

1. *ACCEPT the Leanne Bray Tender (dated 25 November 2014) for the design, fabrication and installation of two public artworks within Phase 1 Catalina Project in accordance with Tender 9/2014 (Public Art Commission, dated December 2014) for a price of \$136,364 + GST.*
2. *AUTHORISE the Chairman and the CEO to sign and affix the TPRC common seal to the Contracts.*

#### 9.15 LOCAL GOVERNMENT REFORM – EFFECT ON TPRC - **CONFIDENTIAL**

*That the Council RECEIVE the advice from Mr Neil Douglas, Partner, McLeods Barristers & Solicitors, dated 19 January 2015.*

9.16 FRONT LANDSCAPING SERVICES TENDER – EXTENSION OF CONTRACT - **CONFIDENTIAL**

*That the Council APPROVE the option for a 1 year contract extension to LD Total (to April 2016) for Front Landscaping Services in accordance with Tender 1/2013, subject to the same terms and conditions.*

9.17 APPOINTMENT OF COMMITTEE MEMBER – CEO PERFORMANCE REVIEW COMMITTEE – **LATE ITEM**

Moved Cr Tyzack, Seconded Cr Chester.

**That in accordance with the provisions of the Local Government Act 1995, Cr Carey is elected to the CEO Performance Review Committee to replace Cr Topelberg.**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (11/0).

9.18 APPOINTMENT OF COMMITTEE MEMBER – MANAGEMENT COMMITTEE – **LATE ITEM**

Moved Cr Willox, Seconded Cr Guise.

**That in accordance with the provisions of the Local Government Act 1995, Cr Michael is elected to the Management Committee to replace Cr Topelberg.**

The Motion was put and declared CARRIED BY ABSOLUTE MAJORITY (11/0).

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12. URGENT BUSINESS APPROVED BY THE CHAIRMAN

Nil

13. MATTERS BEHIND CLOSED DOORS

- Item 9.12 Waste Management Tender
- Item 9.13 Media Consultancy Services Tender
- Item 9.14 Phase 1 Public Art Tender
- Item 9.15 Local Government Reform – Effect on TPRC
- Item 9.16 Front Landscaping Services Tender – Extension of Contract.

**14. GENERAL BUSINESS**

Nil

**15. FORMAL CLOSURE OF MEETING**

The Chairman declared the meeting closed at 6:45pm.

These minutes were confirmed at a meeting on .....

SIGNED this ..... day of ..... 2015

as a true record of proceedings.

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CHAIRMAN