



TAMALA PARK
Regional Council

Ordinary Meeting of Council

MINUTES

Thursday 11 October 2012
Town of Victoria Park, 6.00pm

TAMALA PARK
REGIONAL COUNCIL
(TPRC)
COMPRISES THE
FOLLOWING
COUNCILS:

Town of Cambridge
City of Joondalup
City of Perth
City of Stirling
Town of Victoria Park
City of Vincent
City of Wanneroo

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Corinne MacRae	
City of Joondalup	Cr Geoff Amphlett Cr Tom McLean	
City of Perth	Cr Eleni Evangel	
City of Stirling	Cr Giovanni Italiano (CHAIRMAN) Cr David Michael Cr Terry Tyzack Cr Rod Willox	Cr Stephanie Proud
Town of Victoria Park	Mayor Trevor Vaughan (DEPUTY CHAIRMAN)	Cr David Ashton
City of Vincent	Mayor Alannah MacTiernan	
City of Wanneroo	Cr Frank Cvitan Cr Dianne Guise	Cr Bob Smithson Cr Stuart Mackenzie

NB: Although some Councils have nominated alternate members, it is a precursor to any alternate member acting that a Council carries a specific resolution for each occasion that the alternate member is to act, referencing Section 51 of the Interpretation Act. The current Local Government Act does not provide for the appointment of deputy or alternate members of Regional Councils. The DLGRD is preparing an amendment to rectify this situation.

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PRESENT

Chairman Cr Giovanni Italiano

Councillors Cr Geoff Amphlett
Cr Frank Cvitan
Cr Eleni Evangel
Cr Dianne Guise
Cr Corinne MacRae
Cr Alannah MacTiernan (from 6.03pm)
Cr Tom McLean
Cr David Michael
Cr Terry Tyzack
Cr Trevor Vaughan

Alternate Members Nil

Staff Mr Tony Arias (Chief Executive Officer)
Mr Wayne Burns (Senior Projects Officer)
Mrs Kylie Jeffs (Executive Assistant)

Apologies Councillors Cr Rod Willox

Cr A MacTiernan arrived during discussion on this item at 6.03pm.

Leave of Absence Nil

Absent Nil

Consultants Mr Justin Crooks (Satterley Property Group)
Mr Aaron Grant (Satterley Property Group)
Mr Nigel Satterley (Satterley Property Group)

Apologies Participant Councils' Advisers Nil

In Attendance Participant Councils' Advisers Mr Lewis Bond (City of Perth)
Mr John Giorgi (City of Vincent)
Mr Garry Hunt (City of Joondalup)
Mr Len Kosova (City of Wanneroo)
Ms Rochelle Lavery (Town of Victoria Park)
Mr Jason Lyon (Town of Cambridge)
Mr Peter Morrison (City of Stirling)
Cr Stephanie Proud (City of Stirling)

Members of the Public Nil

Press Nil

1. OFFICIAL OPENING

At 6.01pm the Chairman declared the meeting of the Tamala Park Regional Council open.

DISCLOSURE OF INTERESTS

Mr Tony Arias (TPRC CEO) declared a financial interest in Item 9.12 – CEO Performance Review 2012.

2. PUBLIC STATEMENT/QUESTION TIME

Nil

3. APOLOGIES AND LEAVE OF ABSENCE

Apologies were received from Cr Rod Willox.

4. PETITIONS

Nil

5. CONFIRMATION OF MINUTES

Ordinary Meeting of Council – 16 August 2012

Moved Cr T McLean, Seconded Cr G Amphlett

That the minutes of the Ordinary Meeting of Council of 16 August 2012 be confirmed, and signed by the Chairman, as a true and correct record of proceedings.

The Motion was put and declared CARRIED (11/0).

5A. BUSINESS ARISING FROM THE MINUTES

Nil

6. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)

Nil

7. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

8. REPORTS OF COMMITTEES

- Management Committee Meeting – 27 September 2012

9. ADMINISTRATION REPORTS

9.1 BUSINESS REPORT – PERIOD ENDING 11 OCTOBER 2012

Moved Cr D Guise, Seconded Cr F Cvitan

[The recommendation in the agenda]

That the Council RECEIVE the Business Report to 11 October 2012.

The Motion was put and declared CARRIED (11/0).

9.2 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OF AUGUST & SEPTEMBER 2012

Moved Cr T Vaughan, Seconded Cr A MacTiernan

[The recommendation in the agenda]

That the Council RECEIVE and NOTE the list of accounts paid under Delegated Authority to the CEO for the months of August and September 2012:

- **Month ending 31 August 2012 (Total \$1,399,247.70)**
- **Month ending 30 September 2012 (Total \$1,467,559.08)**
- **Total Paid - \$2,866,806.78**

The Motion was put and declared CARRIED (11/0).

9.3 PROJECT FINANCIAL REPORT - AUGUST 2012

Moved Cr G Amphlett, Seconded Cr A MacTiernan

[The recommendation in the agenda]

That the Council RECEIVE the Project Financial Report (August 2012) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (11/0).

9.4 SALES REPORT – PERIOD ENDING 11 OCTOBER 2012

Mr Nigel Satterley (Satterley Property Group) provided an update on the housing market.

Moved Cr D Guise, Seconded Cr T Tyzack

[The recommendation in the agenda]

That the Council RECEIVE the Sales Report to 11 October 2012.

The Motion was put and declared CARRIED (11/0).

9.5 PROJECT CONSULTANCY – CIVIL ENGINEERING SERVICES TENDER

Moved Cr F Cvitan, Seconded Cr T Tyzack

[The recommendation in the agenda]

1. **ACCEPT the Cossill & Webley tender (dated September 2012, for a value of \$2,711,575) for civil engineering services in accordance with Tender 6/2012 (Civil Engineering Services, dated September 2012).**
2. **AUTHORISE the Chairman and the CEO to sign and affix the TPRC common seal to the Contracts.**

The Motion was put and declared CARRIED (11/0).

9.6 LOCAL AREA TRANSIT SYSTEM INVESTIGATION

Moved Cr T Tyzack, Seconded Cr E Evangel

[The recommendation in the agenda]

1. RECEIVE the Local Area Transit System Investigation on the viability of a local area transit system for Catalina, (June 2012), submitted by the Satterley Property Group.
2. NOT PROCEED with Special Transit Bus System or a Light Rail or Tramway systems on the basis that these would be costly to establish and to maintain
3. ACCEPT that Key Performance Indicator - Effective Use Of Land And Infrastructure 1.2.3 requiring the Investigation and recommendation on the viability of a local area transit system linking local schools, rail station and shops has been ACHIEVED by the Satterley Property Group.
4. REQUEST the Satterley Property Group to investigate options to promote greater use of public transport, including discussion of alternatives with the PTA, use of Greenlink dual use paths/cycleways, signage and community buses; and report back to Council.

Moved Cr A MacTiernan, Seconded Cr D Guise that recommendation (3) be deleted as follows:

3. ACCEPT that Key Performance Indicator - Effective Use Of Land And Infrastructure 1.2.3 requiring the Investigation and recommendation on the viability of a local area transit system linking local schools, rail station and shops has been ACHIEVED by the Satterley Property Group.

Moved Cr A MacTiernan, Seconded Cr E Evangel an amendment to recommendation (4) as follows:

4. **REQUEST the Satterley Property Group to investigate options to promote greater use of public transport, including discussion of firm arrangements with the PTA, use of Greenlink dual use paths/cycleways, signage, community buses and other bus related infrastructure and report back to Council.**

The Motion as amended was then read aloud as follows:

1. **RECEIVE the Local Area Transit System Investigation on the viability of a local area transit system for Catalina, (June 2012), submitted by the Satterley Property Group.**
2. **NOT PROCEED with Special Transit Bus System or a Light Rail or Tramway systems on the basis that these would be costly to establish and to maintain**
3. **REQUEST the Satterley Property Group to investigate options to promote greater use of public transport, including discussion of firm arrangements with the PTA, use of Greenlink dual use paths/cycleways, signage, community buses and other bus related infrastructure and report back to Council.**

The Motion for amendment was put and declared CARRIED (11/0).

The Motion as then amended was put and declared CARRIED (11/0).

9.7 CATALINA CENTRAL DESIGN GUIDELINES – CENTRAL PRECINCT PROPOSED MODIFICATIONS

Moved Cr T Tyzack, Seconded Cr F Cvitan

[The recommendation in the agenda]

1. **APPROVE the modification to Catalina Central Design Guidelines – Single Residential Lots, (November 2011) for the Central precinct by deleting the mandatory 2 storey building height requirement on the 9 lots fronting Neerabup Road, shown on the 2 Storey Dwelling Plan in Appendix 9.7.**
2. **REQUEST the Satterley Property Group to investigate options to designate lots within Stage 5 with mandatory 2 storey building height requirement and report back to Council.**

The Motion was put and declared CARRIED (9/2).

For: Cr G Amphlett, Cr F Cvitan, Cr E Evangel, Cr D Guise, Cr G Italiano, Cr A MacTiernan, Cr T McLean, Cr T Tyzack, Cr T Vaughan.

Against: Cr D Michael, Cr C MacRae.

9.8 SALES VILLAGE BUSINESS CASE

It was agreed Mr Justin Crooks (Satterley Property Group) would forward correspondence to Mr Tony Arias (TPRC CEO) confirming the AON insurance cover held by Satterley Property Group for the Catalina Estate development.

Mr Justin Crooks (Satterley Property Group) spoke on lot sales and the benefits of retaining the children's play area.

Moved Cr G Amphlett, Seconded Cr T McLean

[The recommendation in the agenda]

1. RECEIVE the Sales Village 1 & 2 Business Case (July 2012), submitted by the Satterley Property Group.
2. APPROVE the Phase 1 & 2 Sales Village designs contained within the Sales Village 1 & 2 Business Case, subject to the following modifications:-
 - Deletion of the children's play area on Lot 169;
 - Deletion of landscaping of Lot 168; and
 - Delete reference to Lots 115 and 116 remaining vacant to maintain sightlines to display villages.
3. APPROVE the sale and leaseback from purchasers of Lots 170 - 174 by the Sales Procedure – Private Purchaser Lots Strategy, September 2011, approved by the Council at its meeting held on 13 October 2011, subject to the requirements of section 3.59 of the Local Government Act (1995).

4. APPROVE the preparation of a business plan in accordance with section 3.59 of the Local Government Act (1995), for lots 170 – 174 for the purposes of a leaseback for the Catalina Sales Village.
5. REQUEST the Satterley Property Group to provide recommendations on rebates, building incentives and commercial terms for lots 170 – 174 sold by the Sales Procedure – Private Purchaser Lots Strategy, September 2011.
6. APPROVE the sale of Lots 115 – 121 and 168 & 169 as builder allocation lots by public tender, via the use of Put Option Deeds as approved by Council for the Stage 3 the Builders Allocation Lots in April 2012, subject to the same procedures, selection criteria and evaluation process, and terms and conditions.
7. REQUEST the Satterley Property Group to revise the Sales Village 1 & 2 Business Case, to reflect modifications detailed in items 2 above.
8. REQUEST the Satterley Property Group to provide recommendations for design guidelines and incentives to achieve high quality built form product on Lots 115 – 121 and 168 & 169.

Moved Cr D Michael, Seconded Cr E Evangel an amendment to recommendation 2, 6 & 8 as follows:

2. APPROVE the Phase 1 & 2 Sales Village designs contained within the Sales Village 1 & 2 Business Case, subject to the risk assessment matters concerning the children's play area being resolved to the satisfaction of the Management Committee, subject to the deletion of reference to Lots 115 & 116 remaining vacant to maintain sightlines to display villages.
6. APPROVE the sale of Lots 115 – 121 as builder allocation lots by public tender, via the use of Put Option Deeds as approved by Council for the Stage 3 the Builders Allocation Lots in April 2012, subject to the same procedures, selection criteria and evaluation process, and terms and conditions.
8. REQUEST the Satterley Property Group to provide recommendations for design guidelines and incentives to achieve high quality built form product on Lots 115 – 121.

The Motion as amended was then read aloud as follows:

1. **RECEIVE the Sales Village 1 & 2 Business Case (July 2012), submitted by the Satterley Property Group.**
2. **APPROVE the Phase 1 & 2 Sales Village designs contained within the Sales Village 1 & 2 Business Case, subject to the risk assessment matters concerning the children's play area being resolved to the satisfaction of the Management Committee, subject to the deletion of reference to Lots 115 & 116 remaining vacant to maintain sightlines to display villages.**
3. **APPROVE the sale and leaseback from purchasers of Lots 170 - 174 by the Sales Procedure – Private Purchaser Lots Strategy, September 2011, approved by the Council at its meeting held on 13 October 2011, subject to the requirements of section 3.59 of the Local Government Act (1995).**

4. **APPROVE** the preparation of a business plan in accordance with section 3.59 of the Local Government Act (1995), for lots 170 – 174 for the purposes of a leaseback for the Catalina Sales Village.
5. **REQUEST** the Satterley Property Group to provide recommendations on rebates, building incentives and commercial terms for lots 170 – 174 sold by the Sales Procedure – Private Purchaser Lots Strategy, September 2011.
6. **APPROVE** the sale of Lots 115 – 121 as builder allocation lots by public tender, via the use of Put Option Deeds as approved by Council for the Stage 3 the Builders Allocation Lots in April 2012, subject to the same procedures, selection criteria and evaluation process, and terms and conditions.
7. **REQUEST** the Satterley Property Group to revise the Sales Village 1 & 2 Business Case, to reflect modifications detailed in items 2 above.
8. **REQUEST** the Satterley Property Group to provide recommendations for design guidelines and incentives to achieve high quality built form product on Lots 115 – 121.

The Motion for amendment was put and declared CARRIED (7/4).

For: Cr F Cvitan, Cr E Evangel, Cr D Guise, Cr A MacTiernan, Cr D Michael, Cr T Tyzack, Cr T Vaughan.

Against: Cr G Amphlett, Cr G Italiano, Cr C MacRae, Cr T McLean.

The Motion as then amended was put and declared CARRIED (11/0).

9.9 PUBLIC ART STRATEGY

Moved Cr T Vaughan, Seconded Cr D Guise

[The recommendation in the agenda]

1. **RESOLVE** to implement public art within Phase 1 of the Project, in the form of functional public amenities and street furniture reflecting the themes and narratives of the Public Art Strategy.
2. **REQUEST** the Satterley Property Group provide a Public Art Implementation Plan for the delivery of public art within Phase 1.
3. **REQUIRE** the Satterley Property Group to undertake a review of the public art outcomes of the Phase 1 area following completion and report to the Council.
4. **REQUEST** the Satterley Property Group to examine options for a feature public art work within Phase 1, including alternative funding options.

Moved Cr D Guise, Seconded Cr F Cvitan an amendment to recommendation 1 & 2 as follows:

1. **RESOLVE** to present the Phase 1 Public Art Plan to the Management Committee, in the form of functional public amenities and street furniture reflecting the themes and narratives of the Public Art Strategy.
2. **REQUEST** the Satterley Property Group provide a Public Art Implementation Plan to the satisfaction of the Management Committee for the delivery of public art within

Phase 1.

3. REQUIRE the Satterley Property Group to undertake a review of the public art outcomes of the Phase 1 area following completion and report to the Council.
4. REQUEST the Satterley Property Group to examine options for a feature public art work within Phase 1, including alternative funding options.

The Motion for amendment was put and declared CARRIED (11/0).

Moved Cr A MacTiernan, Seconded Cr E Evangel an additional recommendation as follows:

5. RESOLVE to accept the Artsource recommendation for the Phase 1 Public Art Implementation Plan of 5% of the landscape budget being directed toward street furniture and public art.

The Motion for amendment was put and declared CARRIED (11/0).

The Motion as amended was then read aloud as follows:

1. **RESOLVE to present the Phase 1 Public Art Plan to the Management Committee, in the form of functional public amenities and street furniture reflecting the themes and narratives of the Public Art Strategy.**
2. **REQUEST the Satterley Property Group provide a Public Art Implementation Plan to the satisfaction of the Management Committee for the delivery of public art within Phase 1.**
3. **REQUIRE the Satterley Property Group to undertake a review of the public art outcomes of the Phase 1 area following completion and report to the Council.**
4. **REQUEST the Satterley Property Group to examine options for a feature public art work within Phase 1, including alternative funding options.**
5. **RESOLVE to accept the Artsource recommendation for the Phase 1 Public Art Implementation Plan of 5% of the landscape budget being directed toward street furniture and public art.**

The Motion for amendment was put and declared CARRIED (11/0).

The Motion as then amended was put and declared CARRIED (11/0).

9.10 LANDSCAPE MASTERPLAN

Cr E Evangel departed the meeting at 7.45pm.

Moved Cr D Guise, Seconded Cr T Vaughan

[The recommendation in the agenda]

1. **RECEIVE the Landscape Masterplan (June 2012), submitted by the Satterley Property Group.**
2. **ADOPT the Landscape Masterplan (June 2012), for strategic guidance in the**

design and development of landscaped areas of the Catalina Estate, subject to the following modifications and additions:-

- a) **Recognition of SEWPAC approval, by integration of requirements into the Landscape Masterplan's recommendations for the design and development of landscape works;**
 - b) **Incorporation of strategic advice on potential beach access and facilities within the foreshore area, including timing and integration;**
 - c) **Incorporation of the sustainability initiatives contained within the Catalina Greenlink Strategy (EPCAD, 2012);**
 - d) **Recognition of the Graceful Sun Moth conservation area and SEWPAC requirements within the Western Cell;**
 - e) **Confirmation that the Masterplan has been developed in accordance with the TPRC project budget, and the ability to implement its recommendation within the allocations provided in the project budget;**
 - f) **Approval of all entry statements proposals, demonstrating support by the City of Wanneroo, compliance with budget and value for money;**
 - g) **Inclusion of the Public Art Implementation Plan for the delivery of public art within Phase 1; and**
 - h) **Inclusion of statements regarding sustainability targets, particularly in the area of water sensitive landscaping and water usage.**
- 3. ACCEPT that Key Performance Indicator – Strategy and Planning; Landscape 3.2.1, requiring the preparation of a Landscape Masterplan by June 2012, has been ACHIEVED by the Satterley Property Group, subject to receipt of a revised document, incorporating the modifications contained under item 2.**

The Motion was put and declared CARRIED (10/0).

9.11 PUBLIC TRANSPORT INITIATIVES STRATEGY

[The recommendation in the agenda]

1. **RECEIVE** the Public Transport Initiatives Strategy (June 2012), submitted by the Satterley Property Group.
2. **ADOPT** the Public Transport Initiatives Strategy, for strategic guidance in the integration of public transport services to the Catalina Estate.
3. **REQUEST** the Satterley Property Group to continue discussions with the Public Transport Authority, to coordinate the delivery of public transport services with occupancy by residents.
4. **ACCEPT** that Key Performance Indicator – Strategy and Planning; 3.2.2 Public Transport, requiring the preparation of a Public Transport Initiatives Strategy by June 2012, has been achieved by the Satterley Property Group.

Moved Cr A MacTiernan, Seconded Cr D Guise

The following recommendation:

1. **RECEIVE** the Public Transport Initiatives Strategy (June 2012), submitted by the Satterley Property Group.
2. **REQUEST** the Satterley Property Group to undertake further discussions with the Public Transport Authority, to coordinate the delivery of public transport services with occupancy by residents.

The Motion as presented was put and declared CARRIED (10/0).

9.12 CEO PERFORMANCE REVIEW 2012

Moved Cr T Tyzack, Seconded Cr F Cvitan

[The recommendation in the agenda]

That the Council APPROVE the proposal, dated 26 September 2012 for \$3,300 (inc GST) from WALGA Workplace Solutions to assist the Council with the CEO Performance review.

The Motion was put and declared CARRIED (10/0).

9.13 PAYMENT OF ACCOUNTS & SECURITY OF PAYMENT INSTRUMENTS POLICY REVIEW

Moved Cr D Guise, Seconded Cr G Amphlett

[The recommendation in the agenda]

That Council APPROVE the Payment of Accounts & Security of Payment Instruments Policy (dated 27 September 2012).

The Motion was put and declared CARRIED (10/0).

9.14 INVESTMENT POLICY REVIEW

Moved Cr G Amphlett, Seconded Cr T McLean

[The recommendation in the agenda]

That the Investment Policy adopted in October 2011 be REAFFIRMED.

The Motion was put and declared CARRIED (10/0).

9.15 CREDIT CARD POLICY REVIEW

Moved Cr T Vaughan, Seconded Cr F Cvitan

[The recommendation in the agenda]

That Council APPROVE the modified Credit Card Policy (dated October 2012) as outlined in Appendix 9.15.

The Motion was put and declared CARRIED (10/0).

9.16 PETTY CASH POLICY REVIEW

Moved Cr D Guise, Seconded Cr T McLean

[The recommendation in the agenda]

That the proposed Petty Cash Policy be ADOPTED and scheduled for review in October 2013.

The Motion was put and declared CARRIED (10/0).

9.17 CODE OF CONDUCT FOR ELECTED MEMBERS & STAFF

Moved Cr D Amphlett, Seconded Cr T McLean

[The recommendation in the agenda]

That the revised Code of Conduct of the Tamala Park Regional Council be ADOPTED.

Moved Cr T Tyzack, Seconded Cr F Cvitan

That the item be HELD OVER to the next Council meeting scheduled for 13 December 2012.

The Motion was put and declared CARRIED (10/0).

9.18 PROJECT CONSULTANCY – TOWN PLANNING CONSULTANCY SERVICES TENDER

Moved Cr F Cvitan, Seconded Cr D Guise

[The recommendation in the agenda]

- 1. ACCEPT the Chappell Lambert Everett tender (dated September 2012 for the value of \$622,500) for town planning and urban design consultancy services in accordance with Tender 9/2012 (Town Planning and Urban Design Services, dated September 2012).**
- 2. AUTHORISE the Chairman and the CEO to sign and affix the TPRC common seal to the Contracts.**

The Motion was put and declared CARRIED (10/0).

9.19 COUNCIL MEETING SCHEDULE 2013

It was noted that 18 April 2013 is also the date for the WALGA North Zone meeting.

[The recommendation in the agenda]

1. That the schedule of Council meetings dates be APPROVED for 2013 as follows:

- 21 February 2013 (City of Wanneroo)
 - 18 April 2013 (Town of Cambridge)
 - 20 June 2013 (City of Joondalup)
 - 22 August 2013 (City of Stirling)
 - 17 October 2013 (Town of Victoria Park)
 - 19 December 2013 (City of Perth)
2. That the schedule of meeting dates be ADVERTISED as required by the Local Government Act.
 3. That the commencement time for meetings BE 6.00pm.
 4. That Council meetings be HELD on a rotational basis at participant Council premises.

Moved Cr F Cvitan, Seconded Cr D Guise change of venue for December meeting as follows:

1. **That the schedule of Council meetings dates be APPROVED for 2013 as follows:**
 - **21 February 2013 (City of Wanneroo)**
 - **18 April 2013 (Town of Cambridge)**
 - **20 June 2013 (City of Joondalup)**
 - **22 August 2013 (City of Stirling)**
 - **17 October 2013 (Town of Victoria Park)**
 - **19 December 2013 (City of Vincent)**
2. **That the schedule of meeting dates be ADVERTISED as required by the Local Government Act.**
3. **That the commencement time for meetings BE 6.00pm.**
4. **That Council meetings be HELD on a rotational basis at participant Council premises.**

The Motion was put and declared CARRIED (10/0).

9.20 MANAGEMENT COMMITTEE MEETING SCHEDULE 2013

Moved Cr D Guise, Seconded Cr F Cvitan

[The recommendation in the agenda]

1. **That the schedule of Management Committee meetings dates be APPROVED for 2013 as follows:**
 - **7 February 2013**
 - **4 April 2013**
 - **6 June 2013**
 - **8 August 2013**
 - **3 October 2013**
 - **5 December 2013**

2. That the schedule of meeting dates be ADVERTISED as required by the Local Government Act.
3. That the commencement time for meetings BE 5.00pm.
4. That Management Committee meetings be HELD at the City of Vincent.

The Motion was put and declared CARRIED (10/0).

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12. URGENT BUSINESS APPROVED BY THE CHAIRMAN

Nil

13. MATTERS BEHIND CLOSED DOORS

Nil

14. GENERAL BUSINESS

Nil

15. FORMAL CLOSURE OF MEETING

The Chairman declared the meeting closed at 8.07pm.

These minutes were confirmed at a meeting on

SIGNED this day of 2012

as a true record of proceedings.

CHAIRMAN