

TAMALA PARK REGIONAL COUNCIL
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 DECEMBER 2010

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**TAMALA PARK REGIONAL COUNCIL
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 DECEMBER 2010**

	NOTE	31 Dec 2010 Actual \$	31 Dec 2010 Y-T-D Budget \$	2010/11 Annual Budget \$	Variences Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues					
	1,2				
Interest Earnings		351,039	419,118	838,236	(16.24%)
Other Revenue		1,251	0	0	100.00%
		352,290	419,118	838,236	(15.94%)
(Expenses)					
	1,2				
Employee Costs		(185,576)	(265,091)	(529,983)	30.00%
Materials and Contracts					
- Professional Consulting Fees		(73,204)	(254,366)	(508,800)	(71.22%)
- Materials and Contracts Other		(32,405)	(216,070)	(440,710)	(85.00%)
Depreciation		0	0	(4,502)	0.00%
Utilities		0	(4,992)	(10,000)	(100.00%)
Insurance		(4,008)	(3,498)	(7,005)	14.58%
Other Expenditure		(54,750)	(54,000)	(118,500)	1.39%
		(349,943)	(798,017)	(1,619,500)	(56.15%)
<u>Adjustments for Non-Cash (Revenue) and Expenditure</u>					
Depreciation on Assets		0	0	4,502	0.00%
Provision for Audit Fees		0	0	0	0.00%
Movement in Non-current Employee Entitlements		0	0	0	0.00%
<u>Capital Revenue and (Expenditure)</u>					
Contributed Equity		0	(94,537)	(94,537)	100.00%
Land and Buildings	3	0	(20,000)	(80,000)	100.00%
Furniture and Equipment	3	(5,000)	(10,000)	(40,000)	50.00%
ADD Net Current Assets July 1 B/Fwd	7	15,111,724	15,104,806	15,104,806	(0.05%)
Net Current Assets Year to Date	7	15,109,071	14,601,370	14,113,507	

This statement is to be read in conjunction with the accompanying notes.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 DECEMBER 2010

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

The Council does not hold any monies in trust.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 DECEMBER 2010

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Computer Equipment	4 years
Printers, Photocopiers and Scanners	5 years
Furniture and Equipment	4 to 10 years
Floor coverings	8 years
Phones and Faxes	6 to 7 years
Plant and Equipment	5 to 15 years
Infrastructure	30 to 50 years

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 DECEMBER 2010

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 DECEMBER 2010

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 DECEMBER 2010**

2. STATEMENT OF OBJECTIVE

The Regional Council has a specific regional purpose which is:

- a) To undertake, in accordance with the objectives, the rezoning, subdivision, development marketing and sale of land comprising the developable portion of Lot 118 Mindarie (now Lot 9504); and
- b) To carry out and do all other acts and things which are reasonably necessary for the bringing into effect of the matters referred to in paragraph a).

The objectives of the Regional Council are:

- 1. To develop and improve the value of the land;
- 2. To maximise, and with prudent risk parameters, the financial return to the Participants;
- 3. To balance economic, social and environmental issues; and
- 4. To produce a quality development demonstrating the best urban design and development practice.

3. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year:

	2010/11 Actual \$	2010/11 Budget \$
<u>By Program</u>		
Economic Services		
General Office Fitout	LB 5,000	80,000
Other Property and Services		
Computer Equipment	FE 0	10,000
Furniture	FE 0	30,000
	5,000	120,000
<u>By Class</u>		
Land and Buildings	LB 5,000	80,000
Furniture and Equipment	FE 0	40,000
	5,000	120,000

4. DISPOSALS OF ASSETS

No assets were disposed during the reporting period to the 31st December 2010.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 DECEMBER 2010

5. INFORMATION ON BORROWINGS

No borrowings have been made in the period under review. No borrowings are budgeted for the 2010-11 financial year.

6. CONTRIBUTED EQUITY

The amount of Contributed Equity is \$16,067,703 as at 31 December 2010.

	2010/11	2009/10
	Actual	Actual
	\$	\$
Town of Victoria Park	1,338,975	1,338,975
City of Perth	1,338,975	1,338,975
Town of Cambridge	1,338,975	1,338,975
City of Joondalup	2,677,951	2,677,951
City of Wanneroo	2,677,951	2,677,951
Town of Vincent	1,338,975	1,338,975
City of Stirling	5,355,901	5,355,901
TOTAL	<u><u>16,067,703</u></u>	<u><u>16,067,703</u></u>

7. NET CURRENT ASSETS

Composition of Estimated Net Current Asset Position	31 Dec	Brought
	2010	Forward
	Actual	1-Jul
	\$	\$
CURRENT ASSETS		
Cash - Unrestricted	15,153,024	15,225,107
Receivables	<u>7,464</u>	<u>43,934</u>
	15,160,488	15,269,041
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(51,416)</u>	<u>(157,317)</u>
NET CURRENT ASSET POSITION	15,109,072	15,111,724
NET CURRENT ASSET POSITION	<u><u>15,109,072</u></u>	<u><u>15,111,724</u></u>

8. RATING INFORMATION

Being a Regional Council, no rates will be raised during the year ending 30 June 2011.

9. TRUST FUNDS

The Regional Council does not hold any funds in trust on behalf of third parties.

Tamala Park Regional Council
Balance Sheet
 As of December 31, 2010

	<u>Dec 31, 10</u>	<u>Jun 30, 10</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Chequing/Savings			
A01100 - Cash at Bank			
A01101 - Unrestricted Municipal Bank	5,193.50	-2,129.77	7,323.27
A01102 - Unrestricted Short Term Investm	72,250.02	151,656.78	-79,406.76
A01106 - Fixed Term Deposit_BankWest	7,693,062.63	7,693,062.63	0.00
A01107 - Fixed Term Deposit Suncorp Metw	7,382,487.51	7,382,487.51	0.00
Total A01100 - Cash at Bank	<u>15,152,993.66</u>	<u>15,225,077.15</u>	<u>-72,083.49</u>
Total Chequing/Savings	15,152,993.66	15,225,077.15	-72,083.49
Accounts Receivable			
A01120 - ACCOUNTS RECEIVABLE			
A011201 - Accrued Interest	0.00	36,364.68	-36,364.68
Total A01120 - ACCOUNTS RECEIVABLE	<u>0.00</u>	<u>36,364.68</u>	<u>-36,364.68</u>
Total Accounts Receivable	0.00	36,364.68	-36,364.68
Other Current Assets			
A01105 - Petty Cash and Cash on Hand	30.00	30.00	0.00
A01180 - Accommodation Bond - CoS	1,000.00	1,000.00	0.00
Total Other Current Assets	<u>1,030.00</u>	<u>1,030.00</u>	<u>0.00</u>
Total Current Assets	15,154,023.66	15,262,471.83	-108,448.17
Fixed Assets			
A0151 - Land			
A01512 - At Cost			
E168010 - Land Acquisition 2009-10			
E168011 - Acquisition lot 807 Neerabup Rd	2,000,000.00	2,000,000.00	0.00
Total E168010 - Land Acquisition 2009-10	<u>2,000,000.00</u>	<u>2,000,000.00</u>	<u>0.00</u>
Total A01512 - At Cost	<u>2,000,000.00</u>	<u>2,000,000.00</u>	<u>0.00</u>
Total A0151 - Land	2,000,000.00	2,000,000.00	0.00
A0154 - Furniture & Equipment			
A01541 - Accumulated Depn - F&E	-13,796.00	-13,796.00	0.00
A01542 - At Cost			
E168200 - Additiions - 2007-08			
E168201 - Telephones, Faxes	662.73	662.73	0.00
E168203 - Computer Equipment	7,857.14	7,857.14	0.00
E168204 - Printers Photocopiers Scanners	6,821.73	6,821.73	0.00
E168205 - Furniture & Equipment	136.36	136.36	0.00
E168206 - Floor Coverings	2,050.00	2,050.00	0.00
Total E168200 - Additiions - 2007-08	<u>17,527.96</u>	<u>17,527.96</u>	<u>0.00</u>

Tamala Park Regional Council
Balance Sheet
As of December 31, 2010

	<u>Dec 31, 10</u>	<u>Jun 30, 10</u>	<u>\$ Change</u>
E168500 - Additions 2008-09			
E168502 - Computer - Project Dev Mgr	2,490.82	2,490.82	0.00
Total E168500 - Additions 2008-09	<u>2,490.82</u>	<u>2,490.82</u>	<u>0.00</u>
E168510 - F&OEquip Additions 2009-10			
E168511 - Elect-Compute Equipment 2009-10	3,434.55	3,434.55	0.00
E168513 - General Office Fitout	5,000.00	0.00	5,000.00
E168514 - Printers Copiers Scanners Camer	346.28	346.28	0.00
E168515 - Phones	800.00	800.00	0.00
Total E168510 - F&OEquip Additions 2009-10	<u>9,580.83</u>	<u>4,580.83</u>	<u>5,000.00</u>
A01542 - At Cost - Other	<u>2,959.27</u>	<u>2,959.27</u>	<u>0.00</u>
Total A01542 - At Cost	<u>32,558.88</u>	<u>27,558.88</u>	<u>5,000.00</u>
Total A0154 - Furniture & Equipment	<u>18,762.88</u>	<u>13,762.88</u>	<u>5,000.00</u>
Total Fixed Assets	<u>2,018,762.88</u>	<u>2,013,762.88</u>	<u>5,000.00</u>
TOTAL ASSETS	<u><u>17,172,786.54</u></u>	<u><u>17,276,234.71</u></u>	<u><u>-103,448.17</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
L01215 - SUNDRY CREDITORS	432.69	82,929.17	-82,496.48
Total Accounts Payable	<u>432.69</u>	<u>82,929.17</u>	<u>-82,496.48</u>
Credit Cards			
A01110 - Westpac Visa Corp Credit Card	0.00	3,661.70	-3,661.70
Total Credit Cards	<u>0.00</u>	<u>3,661.70</u>	<u>-3,661.70</u>
Other Current Liabilities			
2100 - Payroll Liabilities			
L2001 - PAYG Deductions	10,086.00	29,832.00	-19,746.00
L2002 - Superannuation Contributions	3.82	0.00	3.82
Total 2100 - Payroll Liabilities	<u>10,089.82</u>	<u>29,832.00</u>	<u>-19,742.18</u>
2200 - Tax Payable	-6,464.07	-6,569.40	105.33
L0122 - Employee Entitlements			
L01225 - Annual Leave	33,894.05	33,894.05	0.00
Total L0122 - Employee Entitlements	<u>33,894.05</u>	<u>33,894.05</u>	<u>0.00</u>
L01229 - Prov for Audit Fees	7,000.00	7,000.00	0.00
Total Other Current Liabilities	<u>44,519.80</u>	<u>64,156.65</u>	<u>-19,636.85</u>
Total Current Liabilities	<u>44,952.49</u>	<u>150,747.52</u>	<u>-105,795.03</u>

Tamala Park Regional Council
Balance Sheet
As of December 31, 2010

	<u>Dec 31, 10</u>	<u>Jun 30, 10</u>	<u>\$ Change</u>
Long Term Liabilities			
L01230 · Provision - Employee LSL	6,918.42	6,918.42	0.00
Total Long Term Liabilities	<u>6,918.42</u>	<u>6,918.42</u>	<u>0.00</u>
Total Liabilities	51,870.91	157,665.94	-105,795.03
Equity			
3000 · Opening Bal Equity			
L019051 · TVP Dist Rates Equiv 07-09	-19,239.97	-19,239.97	0.00
L019052 · CP Dist Rates Equiv 07-09	-19,239.97	-19,239.97	0.00
L019053 · TC Dist Rates Equiv 07-09	-19,239.97	-19,239.97	0.00
L019054 · CJ Dist Rates Equiv 07-09	-38,479.93	-38,479.93	0.00
L019055 · CW Dist Rates Equiv 07-09	-38,479.93	-38,479.93	0.00
L019056 · TV Dist Rates Equiv 07-09	-19,239.97	-19,239.97	0.00
L019057 · CS Dist Rates Equiv 07-09	-76,959.86	-76,959.86	0.00
Total 3000 · Opening Bal Equity	<u>-230,879.60</u>	<u>-230,879.60</u>	<u>0.00</u>
3900 · *Retained Earnings	1,128,009.20	1,224,683.01	-96,673.81
L019001 · Town of Victoria Park			
L019101 · TVP Contributed Equity	1,351,786.60	1,351,786.60	0.00
Total L019001 · Town of Victoria Park	<u>1,351,786.60</u>	<u>1,351,786.60</u>	<u>0.00</u>
L019002 · City of Perth			
L019102 · CP Contributed Equity	1,351,786.60	1,351,786.60	0.00
Total L019002 · City of Perth	<u>1,351,786.60</u>	<u>1,351,786.60</u>	<u>0.00</u>
L019003 · Town of Cambridge			
L019103 · TC Contributed Equity	1,351,786.60	1,351,786.60	0.00
Total L019003 · Town of Cambridge	<u>1,351,786.60</u>	<u>1,351,786.60</u>	<u>0.00</u>
L019004 · City of Joondalup			
L019104 · CJ Contributed Equity	2,703,573.19	2,703,573.19	0.00
Total L019004 · City of Joondalup	<u>2,703,573.19</u>	<u>2,703,573.19</u>	<u>0.00</u>
L019005 · City of Wanneroo			
L019105 · CW Contributed Equity	2,703,573.19	2,703,573.19	0.00
Total L019005 · City of Wanneroo	<u>2,703,573.19</u>	<u>2,703,573.19</u>	<u>0.00</u>
L019006 · Town of Vincent			
L019106 · TV Contributed Equity	1,351,786.60	1,351,786.60	0.00
Total L019006 · Town of Vincent	<u>1,351,786.60</u>	<u>1,351,786.60</u>	<u>0.00</u>
L019007 · City of Stirling			
L019107 · CS Contributed Equity	5,407,146.39	5,407,146.39	0.00
Total L019007 · City of Stirling	<u>5,407,146.39</u>	<u>5,407,146.39</u>	<u>0.00</u>
Net Income	2,346.86	-96,673.81	99,020.67

Tamala Park Regional Council
Balance Sheet
As of December 31, 2010

	<u>Dec 31, 10</u>	<u>Jun 30, 10</u>	<u>\$ Change</u>
Total Equity	<u>17,120,915.63</u>	<u>17,118,568.77</u>	<u>2,346.86</u>
TOTAL LIABILITIES & EQUITY	<u>17,172,786.54</u>	<u>17,276,234.71</u>	<u>-103,448.17</u>

Tamala Park Regional Council
Profit & Loss Budget Performance
 July through December 2010

	Jul - Dec 10	Budget	Jul - Dec 10	YTD Budget	Annual Budget
Income					
I03 - GENERAL PURPOSE FUNDING					
I032 - Other GPF					
I032020 - Contributions	50.00		50.00		
I032030 - Interest on Investment	351,038.67	419,118.00	351,038.67	419,118.00	838,236.00
Total I032 - Other GPF	351,088.67	419,118.00	351,088.67	419,118.00	838,236.00
Total I03 - GENERAL PURPOSE FUNDING	351,088.67	419,118.00	351,088.67	419,118.00	838,236.00
I14 - OTHER PROPERTY & SERVICES					
I145 - Administration					
I145010 - Reimbursements	1,200.93	0.00	1,200.93	0.00	0.00
Total I145 - Administration	1,200.93	0.00	1,200.93	0.00	0.00
Total I14 - OTHER PROPERTY & SERVICES	1,200.93	0.00	1,200.93	0.00	0.00
Total Income	352,289.60	419,118.00	352,289.60	419,118.00	838,236.00
Gross Profit	352,289.60	419,118.00	352,289.60	419,118.00	838,236.00
Expense					
6560 - Payroll Expenses	0.00		0.00		
E04 - GOVERNANCE.					
E041 - Membership					
E041005 - Chairman Allowance	6,500.00	3,000.00	6,500.00	3,000.00	6,000.00
E041010 - Deputy Chair Allowance	750.00	750.00	750.00	750.00	1,500.00
E041018 - Composite Allowance	42,000.00	40,249.99	42,000.00	40,249.99	90,999.99
E041020 - Conference Expenses	0.00	5,000.00	0.00	5,000.00	10,000.00
E041025 - Training	0.00		0.00		
E041030 - Other Costs	535.77	5,000.00	535.77	5,000.00	10,000.00
Total E041 - Membership	49,785.77	53,999.99	49,785.77	53,999.99	118,499.99
Total E04 - GOVERNANCE.	49,785.77	53,999.99	49,785.77	53,999.99	118,499.99
E14 - ADMINISTRATION					
E145 - Administration					
E145005 - Salaries - Basic Costs	154,303.60	225,000.00	154,303.60	225,000.00	450,000.00
E145007 - Salaries Occ. Superannuation	13,887.43	17,569.50	13,887.43	17,569.50	35,139.00
E145009 - Salaries WALGS Superannuation	0.00	1,572.00	0.00	1,572.00	3,144.00
E145011 - Advertising Staff Vacancies	0.00	5,002.00	0.00	5,002.00	10,000.00
E145015 - Insurance W/comp.	10,980.00	6,498.00	10,980.00	6,498.00	13,000.00
E145017 - Medical Exam. Costs	0.00	200.00	0.00	200.00	200.00
E145019 - Staff Training & Dev.	0.00	1,500.00	0.00	1,500.00	3,000.00
E145020 - Conference Expenses CEO	195.45	4,998.00	195.45	4,998.00	10,000.00
E145021 - Telephone - Staff Reimbursement	0.00	248.00	0.00	248.00	500.00
E145024 - Travel Expenses CEO	3,259.10	2,504.00	3,259.10	2,504.00	5,000.00
E145025 - Other Accom & Property Costs	2,090.07	2,674.00	2,090.07	2,674.00	15,000.00

Tamala Park Regional Council
Profit & Loss Budget Performance
July through December 2010

	Jul - Dec 10	Budget	Jul - Dec 10	YTD Budget	Annual Budget
E145027 · Advertising General	0.00	5,002.00	0.00	5,002.00	10,000.00
E145029 · Advertising Public/Statutory	2,729.56	3,000.00	2,729.56	3,000.00	6,000.00
E145031 · Graphics Consumables	0.00	2,496.00	0.00	2,496.00	5,000.00
E145033 · Photocopying	631.21	750.00	631.21	750.00	1,500.00
E145037 · Postage, Courier & Freight	102.32	248.00	102.32	248.00	500.00
E145039 · Printing	310.72	2,504.00	310.72	2,504.00	5,000.00
E145043 · Stationery	451.29	300.00	451.29	300.00	600.00
E145045 · Other Admin Expenses	2,000.00	1,004.00	2,000.00	1,004.00	2,000.00
E145047 · Office Telephones & Faxes	1,447.24	1,252.00	1,447.24	1,252.00	2,500.00
E145053 · Bank Charges	245.53	150.00	245.53	150.00	300.00
E145055 · Credit Charges	0.00	30.00	0.00	30.00	60.00
E145057 · Audit Fees	4,740.00	6,900.00	4,740.00	6,900.00	13,800.00
E145059 · Membership Fees	2,000.00	3,776.00	2,000.00	3,776.00	7,550.00
E145061 · Legal Expenses	13,815.05	35,002.00	13,815.05	35,002.00	70,000.00
E145069 · Valuation Fees	0.00	10,004.00	0.00	10,004.00	20,000.00
E145075 · Promotions	0.00	4,998.00	0.00	4,998.00	10,000.00
E145077 · Business Hospitality Expenses	131.54	4,998.00	131.54	4,998.00	10,000.00
E145081 · Professional Retainer	700.00	0.00	700.00	0.00	0.00
E145082 · Lawyers (EOI)	0.00	15,000.00	0.00	15,000.00	30,000.00
E145083 · Research	0.00	10,004.00	0.00	10,004.00	20,000.00
E145084 · EOI Consultancy	0.00	0.00	0.00	0.00	0.00
E145086 · Probity Auditor	3,220.00	10,004.00	3,220.00	10,004.00	20,000.00
E145087 · Computer Software Mtce	553.64	2,504.00	553.64	2,504.00	5,000.00
E145088 · Accounting Management	12,140.00	9,996.00	12,140.00	9,996.00	20,000.00
E145089 · Computer Software Purchase	0.00	5,002.00	0.00	5,002.00	10,000.00
E145091 · Computer Sundries	0.00	502.00	0.00	502.00	1,000.00
E145092 · Data Communication Links	0.00	502.00	0.00	502.00	1,000.00
E145093 · Internet Provider Costs	1,139.79	1,004.00	1,139.79	1,004.00	2,000.00
E145094 · Plant & Equipment Purchase Non-	0.00	150.00	0.00	150.00	300.00
E145095 · Furniture & Equipment Purchase	0.00		0.00		0.00
E145097 · Hire of Equipment	0.00	1,004.00	0.00	1,004.00	2,000.00
E145101 · Consumable Stores	0.00	254.00	0.00	254.00	500.00
E145103 · Newspapers & Periodicals	0.00	104.00	0.00	104.00	200.00
E145105 · Publications & Brochures	0.00	404.00	0.00	404.00	800.00
E145107 · Subscriptions	0.00	246.00	0.00	246.00	500.00
E145109 · Parking Expenses	177.56	102.00	177.56	102.00	200.00
E145111 · Plans	0.00	750.00	0.00	750.00	1,500.00
E145113 · Emergency Services	600.00	1,000.00	600.00	1,000.00	1,000.00
E145117 · Electricity	619.27	750.00	619.27	750.00	1,500.00
E145119 · Professional Indemnity	1,386.75	762.00	1,386.75	762.00	1,525.00
E145121 · Insurance - Public Liability	1,900.00	1,050.00	1,900.00	1,050.00	2,100.00
E145123 · Insurance - Property (ISR)	871.35	1,248.00	871.35	1,248.00	2,500.00
E145126 · Insurance - Personal Accident	800.00	438.00	800.00	438.00	880.00
E145127 · Insurance - Other	0.00	0.00	0.00	0.00	0.00
E145217 · Cash Rounding Account	0.00		0.00		0.00
E145222 · Depreciation Furniture_office E	0.00	0.00	0.00	0.00	4,502.00
Total E145 · Administration	237,428.47	412,959.50	237,428.47	412,959.50	838,800.00

Tamala Park Regional Council
Profit & Loss Budget Performance
July through December 2010

	Jul - Dec 10	Budget	Jul - Dec 10	YTD Budget	Annual Budget
Total E14 - ADMINISTRATION	237,428.47	412,959.50	237,428.47	412,959.50	838,800.00
E24 - CONSULTANT EXPENSE					
E145079 - Consultancy					
E145400 - Structure Planning					
E145401 - Direct Component	1,300.00	22,500.00	1,300.00	22,500.00	45,000.00
E145402 - Variation SP Options	6,660.00	17,496.00	6,660.00	17,496.00	35,000.00
E145403 - Aerial Perspective Diagrams	0.00	2,496.00	0.00	2,496.00	5,000.00
E145405 - TPG Syrxinx Component	0.00	2,496.00	0.00	2,496.00	5,000.00
E145406 - TPG Creating Communit Component	193.75		193.75		0.00
E145407 - TPG Douglas Partners Component	0.00		0.00		0.00
E145408 - TPG Tabec Component	5,000.00		5,000.00		
E145409 - Traffic consultant	0.00	7,500.00	0.00	7,500.00	15,000.00
E145410 - Economic Component	0.00	2,496.00	0.00	2,496.00	5,000.00
E145413 - Structure Plan Modification	3,300.00	0.00	3,300.00	0.00	0.00
Total E145400 - Structure Planning	16,453.75	54,984.00	16,453.75	54,984.00	110,000.00
E145430 - Other Struct_PI Consultancies					
E145435 - Local Water Mgmt Strategy	5,370.00	7,500.00	5,370.00	7,500.00	15,000.00
E145436 - Syrxinx Lev 2 Flora Veget Surv	0.00	0.00	0.00	0.00	0.00
E145437 - Landscaping & Env Detail Plan	0.00	15,000.00	0.00	15,000.00	30,000.00
E145438 - Eng Contours post St PI Approva	0.00	0.00	0.00	0.00	0.00
Total E145430 - Other Struct_PI Consultancies	5,370.00	22,500.00	5,370.00	22,500.00	45,000.00
E145440 - Env Innovation Consultancies					
E145443 - Hydrology Mgmt & Reuse	0.00	9,996.00	0.00	9,996.00	20,000.00
E145444 - Energy Generation-Application	0.00	15,000.00	0.00	15,000.00	30,000.00
E145445 - Communication Systems	0.00	9,996.00	0.00	9,996.00	20,000.00
E145446 - MRC landfill Future Use/Integra	0.00	12,502.00	0.00	12,502.00	25,000.00
E145447 - Graceful Sun Moth Survey	0.00	4,998.00	0.00	4,998.00	10,000.00
E145448 - EPBC Act Management	29,980.66	24,996.00	29,980.66	24,996.00	50,000.00
Total E145440 - Env Innovation Consultancies	29,980.66	77,488.00	29,980.66	77,488.00	155,000.00
E145450 - Admin-Operational Consultancies					
E145451 - GST management	0.00	9,996.00	0.00	9,996.00	20,000.00
E145452 - Recruitment_Human Resources	0.00	4,998.00	0.00	4,998.00	10,000.00
Total E145450 - Admin-Operational Consultancies	0.00	14,994.00	0.00	14,994.00	30,000.00
E145079 - Consultancy - Other	0.00	24,996.00	0.00	24,996.00	50,000.00
Total E145079 - Consultancy	51,804.41	194,962.00	51,804.41	194,962.00	390,000.00
Total E24 - CONSULTANT EXPENSE	51,804.41	194,962.00	51,804.41	194,962.00	390,000.00
E34 - PROPERTY DEVELOPMENT- SERVICES					
E345 - Property Admin & Approvals					
E145041 - Signage/Decals	0.00	4,998.00	0.00	4,998.00	10,000.00

Tamala Park Regional Council
Profit & Loss Budget Performance
 July through December 2010

	Jul - Dec 10	Budget	Jul - Dec 10	YTD Budget	Annual Budget
E145042 · Branding/Marketing	3,609.09	49,998.00	3,609.09	49,998.00	100,000.00
E145063 · Conveyancing Expenses	465.00	1,004.00	465.00	1,004.00	2,000.00
E145065 · Surveyors Fees	600.00	7,500.00	600.00	7,500.00	15,000.00
E145067 · Title Searches	0.00	104.00	0.00	104.00	200.00
E145070 · Preliminary Engineering Design	0.00	15,000.00	0.00	15,000.00	30,000.00
E145072 · Subdivision Design - Stage 1	0.00	37,500.00	0.00	37,500.00	75,000.00
E145074 · Environmental Management Plans	6,250.00	15,000.00	6,250.00	15,000.00	30,000.00
Total E345 · Property Admin & Approvals	10,924.09	131,104.00	10,924.09	131,104.00	262,200.00
E346 · Mtce Services - Land					
E145204 · Fences/Walls	0.00	2,496.00	0.00	2,496.00	5,000.00
E145206 · Mtce Services - Land - Other	0.00	2,496.00	0.00	2,496.00	5,000.00
Total E346 · Mtce Services - Land	0.00	4,992.00	0.00	4,992.00	10,000.00
Total E34 · PROPERTY DEVELOPMENT- SERVICES	10,924.09	136,096.00	10,924.09	136,096.00	272,200.00
Total Expense	349,942.74	798,017.49	349,942.74	798,017.49	1,619,499.99
Net Income	2,346.86	-378,899.49	2,346.86	-378,899.49	-781,263.99

TAMALA PARK REGIONAL COUNCIL
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 JANUARY 2011

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**TAMALA PARK REGIONAL COUNCIL
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 JANUARY 2011**

	NOTE	31 Jan 2011 Actual \$	31 Jan 2011 Y-T-D Budget \$	2010/11 Annual Budget \$	Variences Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues					
Interest Earnings	1,2	364,431	488,971	838,236	(25.47%)
Other Revenue		1,251	0	0	100.00%
		<u>365,682</u>	<u>488,971</u>	<u>838,236</u>	(25.21%)
(Expenses)					
Employee Costs	1,2	(220,145)	(309,239)	(529,983)	28.81%
Materials and Contracts					
- Professional Consulting Fees		(76,133)	(296,757)	(508,800)	(74.35%)
- Materials and Contracts Other		(36,332)	(252,505)	(440,710)	(85.61%)
Depreciation		0	0	(4,502)	0.00%
Utilities		0	(5,824)	(10,000)	(100.00%)
Insurance		(4,008)	(4,081)	(7,005)	(1.79%)
Other Expenditure		(54,750)	(54,000)	(118,500)	1.39%
		<u>(391,368)</u>	<u>(922,406)</u>	<u>(1,619,500)</u>	(57.57%)
<u>Adjustments for Non-Cash (Revenue) and Expenditure</u>					
Depreciation on Assets		0	0	4,502	0.00%
Provision for Audit Fees		0	0	0	0.00%
Movement in Non-current Employee Entitlements		0	0	0	0.00%
<u>Capital Revenue and (Expenditure)</u>					
Contributed Equity		0	(94,537)	(94,537)	100.00%
Land and Buildings	3	0	(46,662)	(80,000)	100.00%
Furniture and Equipment	3	(5,000)	(23,331)	(40,000)	78.57%
ADD Net Current Assets July 1 B/Fwd	7	15,111,724	15,104,806	15,104,806	(0.05%)
Net Current Assets Year to Date	7	<u>15,081,038</u>	<u>14,506,841</u>	<u>14,113,507</u>	

This statement is to be read in conjunction with the accompanying notes.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 JANUARY 2011

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

The Council does not hold any monies in trust.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 JANUARY 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Computer Equipment	4 years
Printers, Photocopiers and Scanners	5 years
Furniture and Equipment	4 to 10 years
Floor coverings	8 years
Phones and Faxes	6 to 7 years
Plant and Equipment	5 to 15 years
Infrastructure	30 to 50 years

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 JANUARY 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2011.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 JANUARY 2011

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 JANUARY 2011**

2. STATEMENT OF OBJECTIVE

The Regional Council has a specific regional purpose which is:

- a) To undertake, in accordance with the objectives, the rezoning, subdivision, development marketing and sale of land comprising the developable portion of Lot 118 Mindarie (now Lot 9504); and
- b) To carry out and do all other acts and things which are reasonably necessary for the bringing into effect of the matters referred to in paragraph a).

The objectives of the Regional Council are:

- 1. To develop and improve the value of the land;
- 2. To maximise, and with prudent risk parameters, the financial return to the Participants;
- 3. To balance economic, social and environmental issues; and
- 4. To produce a quality development demonstrating the best urban design and development practice.

3. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year:

	2010/11 Actual \$	2010/11 Budget \$
<u>By Program</u>		
Economic Services		
General Office Fitout	LB 5,000	80,000
Other Property and Services		
Computer Equipment	FE 0	10,000
Furniture	FE 0	30,000
	5,000	120,000
<u>By Class</u>		
Land and Buildings	LB 5,000	80,000
Furniture and Equipment	FE 0	40,000
	5,000	120,000

4. DISPOSALS OF ASSETS

No assets were disposed during the reporting period to the 31st January 2011.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 JANUARY 2011

5. INFORMATION ON BORROWINGS

No borrowings have been made in the period under review. No borrowings are budgeted for the 2010-11 financial year.

6. CONTRIBUTED EQUITY

The amount of Contributed Equity is \$16,067,703 as at 31 December 2010.

	2010/11 Actual \$	2009/10 Actual \$
Town of Victoria Park	1,338,975	1,338,975
City of Perth	1,338,975	1,338,975
Town of Cambridge	1,338,975	1,338,975
City of Joondalup	2,677,951	2,677,951
City of Wanneroo	2,677,951	2,677,951
Town of Vincent	1,338,975	1,338,975
City of Stirling	5,355,901	5,355,901
TOTAL	<u><u>16,067,703</u></u>	<u><u>16,067,703</u></u>

7. NET CURRENT ASSETS

Composition of Estimated Net Current Asset Position	31 Jan 2011 Actual \$	Brought Forward 1-Jul \$
CURRENT ASSETS		
Cash - Unrestricted	15,126,456	15,225,107
Receivables	<u>2,779</u>	<u>43,934</u>
	15,129,235	15,269,041
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(48,197)</u>	<u>(157,317)</u>
NET CURRENT ASSET POSITION	15,081,038	15,111,724
NET CURRENT ASSET POSITION	<u><u>15,081,038</u></u>	<u><u>15,111,724</u></u>

8. RATING INFORMATION

Being a Regional Council, no rates will be raised during the year ending 30 June 2011.

9. TRUST FUNDS

The Regional Council does not hold any funds in trust on behalf of third parties.

Tamala Park Regional Council
Balance Sheet
As of January 31, 2011

	<u>Jan 31, 11</u>	<u>Jun 30, 10</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Chequing/Savings			
A01100 - Cash at Bank			
A01101 - Unrestricted Municipal Bank	7,483.55	-2,129.77	9,613.32
A01102 - Unrestricted Short Term Investm	43,391.85	151,656.78	-108,264.93
A01106 - Fixed Term Deposit_BankWest	7,693,062.63	7,693,062.63	0.00
A01107 - Fixed Term Deposit Suncorp Metw	7,382,487.51	7,382,487.51	0.00
Total A01100 - Cash at Bank	<u>15,126,425.54</u>	<u>15,225,077.15</u>	<u>-98,651.61</u>
Total Chequing/Savings	15,126,425.54	15,225,077.15	-98,651.61
Accounts Receivable			
A01120 - ACCOUNTS RECEIVABLE			
A011201 - Accrued Interest	0.00	36,364.68	-36,364.68
Total A01120 - ACCOUNTS RECEIVABLE	<u>0.00</u>	<u>36,364.68</u>	<u>-36,364.68</u>
Total Accounts Receivable	0.00	36,364.68	-36,364.68
Other Current Assets			
A01105 - Petty Cash and Cash on Hand	30.00	30.00	0.00
A01180 - Accommodation Bond - CoS	1,000.00	1,000.00	0.00
Total Other Current Assets	<u>1,030.00</u>	<u>1,030.00</u>	<u>0.00</u>
Total Current Assets	15,127,455.54	15,262,471.83	-135,016.29
Fixed Assets			
A0151 - Land			
A01512 - At Cost			
E168010 - Land Acquisition 2009-10			
E168011 - Acquisition lot 807 Neerabup Rd	2,000,000.00	2,000,000.00	0.00
Total E168010 - Land Acquisition 2009-10	<u>2,000,000.00</u>	<u>2,000,000.00</u>	<u>0.00</u>
Total A01512 - At Cost	<u>2,000,000.00</u>	<u>2,000,000.00</u>	<u>0.00</u>
Total A0151 - Land	2,000,000.00	2,000,000.00	0.00
A0154 - Furniture & Equipment			
A01541 - Accumulated Depn - F&E	-13,796.00	-13,796.00	0.00
A01542 - At Cost			
E168200 - Additiions - 2007-08			
E168201 - Telephones, Faxes	662.73	662.73	0.00
E168203 - Computer Equipment	7,857.14	7,857.14	0.00
E168204 - Printers Photocopiers Scanners	6,821.73	6,821.73	0.00
E168205 - Furniture & Equipment	136.36	136.36	0.00
E168206 - Floor Coverings	2,050.00	2,050.00	0.00
Total E168200 - Additiions - 2007-08	<u>17,527.96</u>	<u>17,527.96</u>	<u>0.00</u>

Tamala Park Regional Council
Balance Sheet
As of January 31, 2011

	<u>Jan 31, 11</u>	<u>Jun 30, 10</u>	<u>\$ Change</u>
E168500 - Additions 2008-09			
E168502 - Computer - Project Dev Mgr	2,490.82	2,490.82	0.00
Total E168500 - Additions 2008-09	<u>2,490.82</u>	<u>2,490.82</u>	<u>0.00</u>
E168510 - Additions 2009-10			
E168511 - Elect-Compute Equipment 2009-10	3,434.55	3,434.55	0.00
E168514 - Printers Copiers Scanners Camer	346.28	346.28	0.00
E168515 - Phones	800.00	800.00	0.00
Total E168510 - Additions 2009-10	<u>4,580.83</u>	<u>4,580.83</u>	<u>0.00</u>
E168520 - Additions 2010-11			
E168513 - General Office Fitout	5,000.00	0.00	5,000.00
Total E168520 - Additions 2010-11	<u>5,000.00</u>	<u>0.00</u>	<u>5,000.00</u>
A01542 - At Cost - Other			
A01542 - At Cost	2,959.27	2,959.27	0.00
Total A01542 - At Cost	<u>32,558.88</u>	<u>27,558.88</u>	<u>5,000.00</u>
Total A0154 - Furniture & Equipment	<u>18,762.88</u>	<u>13,762.88</u>	<u>5,000.00</u>
Total Fixed Assets	<u>2,018,762.88</u>	<u>2,013,762.88</u>	<u>5,000.00</u>
TOTAL ASSETS	<u><u>17,146,218.42</u></u>	<u><u>17,276,234.71</u></u>	<u><u>-130,016.29</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
L01215 - SUNDRY CREDITORS	432.69	82,929.17	-82,496.48
Total Accounts Payable	<u>432.69</u>	<u>82,929.17</u>	<u>-82,496.48</u>
Credit Cards			
A01110 - Westpac Visa Corp Credit Card	0.00	3,661.70	-3,661.70
Total Credit Cards	<u>0.00</u>	<u>3,661.70</u>	<u>-3,661.70</u>
Other Current Liabilities			
2100 - Payroll Liabilities			
L2001 - PAYG Deductions	6,870.00	29,832.00	-22,962.00
Total 2100 - Payroll Liabilities	<u>6,870.00</u>	<u>29,832.00</u>	<u>-22,962.00</u>
2200 - Tax Payable			
L0122 - Employee Entitlements	-1,778.88	-6,569.40	4,790.52
L01225 - Annual Leave	33,894.05	33,894.05	0.00
Total L0122 - Employee Entitlements	<u>33,894.05</u>	<u>33,894.05</u>	<u>0.00</u>
L01229 - Prov for Audit Fees	7,000.00	7,000.00	0.00
Total Other Current Liabilities	<u>45,985.17</u>	<u>64,156.65</u>	<u>-18,171.48</u>

Tamala Park Regional Council
Balance Sheet
As of January 31, 2011

	<u>Jan 31, 11</u>	<u>Jun 30, 10</u>	<u>\$ Change</u>
Total Current Liabilities	46,417.86	150,747.52	-104,329.66
Long Term Liabilities			
L01230 · Provision - Employee LSL	6,918.42	6,918.42	0.00
Total Long Term Liabilities	<u>6,918.42</u>	<u>6,918.42</u>	<u>0.00</u>
Total Liabilities	53,336.28	157,665.94	-104,329.66
Equity			
3000 · Opening Bal Equity			
L019051 · TVP Dist Rates Equiv 07-09	-19,239.97	-19,239.97	0.00
L019052 · CP Dist Rates Equiv 07-09	-19,239.97	-19,239.97	0.00
L019053 · TC Dist Rates Equiv 07-09	-19,239.97	-19,239.97	0.00
L019054 · CJ Dist Rates Equiv 07-09	-38,479.93	-38,479.93	0.00
L019055 · CW Dist Rates Equiv 07-09	-38,479.93	-38,479.93	0.00
L019056 · TV Dist Rates Equiv 07-09	-19,239.97	-19,239.97	0.00
L019057 · CS Dist Rates Equiv 07-09	-76,959.86	-76,959.86	0.00
Total 3000 · Opening Bal Equity	<u>-230,879.60</u>	<u>-230,879.60</u>	<u>0.00</u>
3900 · *Retained Earnings	1,128,009.20	1,224,683.01	-96,673.81
L019001 · Town of Victoria Park			
L019101 · TVP Contributed Equity	1,351,786.60	1,351,786.60	0.00
Total L019001 · Town of Victoria Park	<u>1,351,786.60</u>	<u>1,351,786.60</u>	<u>0.00</u>
L019002 · City of Perth			
L019102 · CP Contributed Equity	1,351,786.60	1,351,786.60	0.00
Total L019002 · City of Perth	<u>1,351,786.60</u>	<u>1,351,786.60</u>	<u>0.00</u>
L019003 · Town of Cambridge			
L019103 · TC Contributed Equity	1,351,786.60	1,351,786.60	0.00
Total L019003 · Town of Cambridge	<u>1,351,786.60</u>	<u>1,351,786.60</u>	<u>0.00</u>
L019004 · City of Joondalup			
L019104 · CJ Contributed Equity	2,703,573.19	2,703,573.19	0.00
Total L019004 · City of Joondalup	<u>2,703,573.19</u>	<u>2,703,573.19</u>	<u>0.00</u>
L019005 · City of Wanneroo			
L019105 · CW Contributed Equity	2,703,573.19	2,703,573.19	0.00
Total L019005 · City of Wanneroo	<u>2,703,573.19</u>	<u>2,703,573.19</u>	<u>0.00</u>
L019006 · Town of Vincent			
L019106 · TV Contributed Equity	1,351,786.60	1,351,786.60	0.00
Total L019006 · Town of Vincent	<u>1,351,786.60</u>	<u>1,351,786.60</u>	<u>0.00</u>
L019007 · City of Stirling			
L019107 · CS Contributed Equity	5,407,146.39	5,407,146.39	0.00
Total L019007 · City of Stirling	<u>5,407,146.39</u>	<u>5,407,146.39</u>	<u>0.00</u>

Tamala Park Regional Council
Balance Sheet
As of January 31, 2011

	<u>Jan 31, 11</u>	<u>Jun 30, 10</u>	<u>\$ Change</u>
Net Income	-25,686.63	-96,673.81	70,987.18
Total Equity	<u>17,092,882.14</u>	<u>17,118,568.77</u>	<u>-25,686.63</u>
TOTAL LIABILITIES & EQUITY	<u>17,146,218.42</u>	<u>17,276,234.71</u>	<u>-130,016.29</u>

Tamala Park Regional Council
Profit & Loss Budget Performance
July 2010 through January 2011

	<u>Jul '10 - Jan 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income			
I03 · GENERAL PURPOSE FUNDING			
I032 · Other GPF			
I032020 · Contributions	50.00		
I032030 · Interest on Investment	364,430.67	488,971.00	838,236.00
Total I032 · Other GPF	<u>364,480.67</u>	<u>488,971.00</u>	<u>838,236.00</u>
Total I03 · GENERAL PURPOSE FUNDING	364,480.67	488,971.00	838,236.00
I14 · OTHER PROPERTY & SERVICES			
I145 · Administration			
I145010 · Reimbursements	1,200.93	0.00	0.00
Total I145 · Administration	<u>1,200.93</u>	<u>0.00</u>	<u>0.00</u>
Total I14 · OTHER PROPERTY & SERVICES	<u>1,200.93</u>	<u>0.00</u>	<u>0.00</u>
Total Income	<u>365,681.60</u>	<u>488,971.00</u>	<u>838,236.00</u>
Gross Profit	365,681.60	488,971.00	838,236.00
Expense			
6560 · Payroll Expenses	0.00		
E04 · GOVERNANCE.			
E041 · Membership			
E041005 · Chairman Allowance	6,500.00	3,000.00	6,000.00
E041010 · Deputy Chair Allowance	750.00	750.00	1,500.00
E041018 · Composite Allowance	42,000.00	40,249.99	90,999.99
E041020 · Conference Expenses	0.00	5,000.00	10,000.00
E041025 · Training	0.00		
E041030 · Other Costs	535.77	5,000.00	10,000.00
Total E041 · Membership	<u>49,785.77</u>	<u>53,999.99</u>	<u>118,499.99</u>
Total E04 · GOVERNANCE.	49,785.77	53,999.99	118,499.99
E14 · ADMINISTRATION			
E145 · Administration			
E145005 · Salaries - Basic Costs	179,175.20	262,500.00	450,000.00
E145007 · Salaries Occ. Superannuation	16,125.88	20,497.75	35,139.00
E145009 · Salaries WALGS Superannuation	0.00	1,834.00	3,144.00
E145011 · Advertising Staff Vacancies	0.00	5,835.00	10,000.00
E145015 · Insurance W/comp.	10,980.00	7,581.00	13,000.00
E145017 · Medical Exam. Costs	0.00	200.00	200.00
E145019 · Staff Training & Dev.	0.00	1,750.00	3,000.00
E145020 · Conference Expenses CEO	7,654.55	5,831.00	10,000.00
E145021 · Telephone - Staff Reimbursement	0.00	290.00	500.00
E145024 · Travel Expenses CEO	3,259.10	2,920.00	5,000.00
E145025 · Other Accom & Property Costs	2,819.84	4,728.00	15,000.00
E145027 · Advertising General	0.00	5,835.00	10,000.00
E145029 · Advertising Public/Statutory	2,729.56	3,500.00	6,000.00
E145031 · Graphics Consumables	0.00	2,912.00	5,000.00
E145033 · Photocopying	631.21	875.00	1,500.00
E145037 · Postage, Courier & Freight	102.32	290.00	500.00
E145039 · Printing	310.72	2,920.00	5,000.00
E145043 · Stationery	451.29	350.00	600.00

Tamala Park Regional Council
Profit & Loss Budget Performance
July 2010 through January 2011

	<u>Jul '10 - Jan 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
E145045 · Other Admin Expenses	2,000.00	1,170.00	2,000.00
E145047 · Office Telephones & Faxes	1,645.78	1,460.00	2,500.00
E145053 · Bank Charges	272.53	175.00	300.00
E145055 · Credit Charges	0.00	35.00	60.00
E145057 · Audit Fees	4,740.00	8,050.00	13,800.00
E145059 · Membership Fees	2,000.00	4,405.00	7,550.00
E145061 · Legal Expenses	13,815.05	40,835.00	70,000.00
E145069 · Valuation Fees	0.00	11,670.00	20,000.00
E145075 · Promotions	0.00	5,831.00	10,000.00
E145077 · Business Hospitality Expenses	238.13	5,831.00	10,000.00
E145081 · Professional Retainer	0.00	0.00	0.00
E145082 · Lawyers (EOI)	0.00	17,500.00	30,000.00
E145083 · Research	0.00	11,670.00	20,000.00
E145084 · EOI Consultancy	0.00	0.00	0.00
E145086 · Probity Auditor	3,220.00	11,670.00	20,000.00
E145087 · Computer Software Mtce	553.64	2,920.00	5,000.00
E145088 · Accounting Management	12,840.00	11,662.00	20,000.00
E145089 · Computer Software Purchase	0.00	5,835.00	10,000.00
E145091 · Computer Sundries	0.00	585.00	1,000.00
E145092 · Data Communication Links	0.00	585.00	1,000.00
E145093 · Internet Provider Costs	1,211.61	1,170.00	2,000.00
E145094 · Plant & Equipment Purchase Non-	0.00	175.00	300.00
E145095 · Furniture & Equipment Purchase	0.00	0.00	0.00
E145097 · Hire of Equipment	0.00	1,170.00	2,000.00
E145101 · Consumable Stores	90.00	295.00	500.00
E145103 · Newspapers & Periodicals	0.00	120.00	200.00
E145105 · Publications & Brochures	0.00	470.00	800.00
E145107 · Subscriptions	0.00	287.00	500.00
E145109 · Parking Expenses	177.56	119.00	200.00
E145111 · Plans	0.00	875.00	1,500.00
E145113 · Emergency Services	600.00	1,000.00	1,000.00
E145117 · Electricity	822.55	875.00	1,500.00
E145119 · Professional Indemnity	1,386.75	889.00	1,525.00
E145121 · Insurance - Public Liability	1,900.00	1,225.00	2,100.00
E145123 · Insurance - Property (ISR)	871.35	1,456.00	2,500.00
E145126 · Insurance - Personal Accident	800.00	511.00	880.00
E145127 · Insurance - Other	0.00	0.00	0.00
E145217 · Cash Rounding Account	0.00	0.00	0.00
E145222 · Depreciation Furniture_office E	0.00	0.00	4,502.00
Total E145 · Administration	273,424.62	483,174.75	838,800.00
Total E14 · ADMINISTRATION	273,424.62	483,174.75	838,800.00
E24 · CONSULTANT EXPENSE			
E145079 · Consultancy			
E145400 · Structure Planning			
E145401 · Direct Component	1,300.00	26,250.00	45,000.00
E145402 · Variation SP Options	20,910.00	20,412.00	35,000.00
E145403 · Aerial Perspective Diagrams	0.00	2,912.00	5,000.00
E145405 · TPG Syrinx Component	0.00	2,912.00	5,000.00
E145406 · TPG Creating Communit Component	193.75	0.00	0.00
E145407 · TPG Douglas Partners Component	0.00	0.00	0.00
E145409 · Traffic consultant	0.00	8,750.00	15,000.00
E145410 · Economic Component	0.00	2,912.00	5,000.00

Tamala Park Regional Council
Profit & Loss Budget Performance
July 2010 through January 2011

	<u>Jul '10 - Jan 11</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
E145413 · Structure Plan Modification	0.00	0.00	0.00
Total E145400 · Structure Planning	22,403.75	64,148.00	110,000.00
E145430 · Other Struct_PI Consultancies			
E145435 · Local Water Mgmt Strategy	5,370.00	8,750.00	15,000.00
E145436 · Syrinx Lev 2 Flora Veget Surv	0.00	0.00	0.00
E145437 · Landscaping & Env Detail Plan	0.00	17,500.00	30,000.00
E145438 · Eng Contours post St PI Approva	0.00	0.00	0.00
Total E145430 · Other Struct_PI Consultancies	5,370.00	26,250.00	45,000.00
E145440 · Env Innovation Consultancies			
E145443 · Hydrology Mgmt & Reuse	0.00	11,662.00	20,000.00
E145444 · Energy Generation-Application	0.00	17,500.00	30,000.00
E145445 · Communication Systems	0.00	11,662.00	20,000.00
E145446 · MRC landfill Future Use/Integra	0.00	14,585.00	25,000.00
E145447 · Graceful Sun Moth Survey	0.00	5,831.00	10,000.00
E145448 · EPBC Act Management	33,210.00	29,162.00	50,000.00
Total E145440 · Env Innovation Consultancies	33,210.00	90,402.00	155,000.00
E145450 · Admin-Operational Consultancies			
E145451 · GST management	0.00	11,662.00	20,000.00
E145452 · Recruitment_Human Resources	0.00	5,831.00	10,000.00
Total E145450 · Admin-Operational Consultancies	0.00	17,493.00	30,000.00
E145079 · Consultancy - Other	0.00	29,162.00	50,000.00
Total E145079 · Consultancy	60,983.75	227,455.00	390,000.00
Total E24 · CONSULTANT EXPENSE	60,983.75	227,455.00	390,000.00
E34 · PROPERTY DEVELOPMENT- SERVICES			
E345 · Property Admin & Approvals			
E145041 · Signage/Decals	0.00	5,831.00	10,000.00
E145042 · Branding/Marketing	6,109.09	58,331.00	100,000.00
E145063 · Conveyancing Expenses	465.00	1,170.00	2,000.00
E145065 · Surveyors Fees	600.00	8,750.00	15,000.00
E145067 · Title Searches	0.00	120.00	200.00
E145070 · Preliminary Engineering Design	0.00	17,500.00	30,000.00
E145072 · Subdivision Design - Stage 1	0.00	43,750.00	75,000.00
E145074 · Environmental Management Plans	0.00	17,500.00	30,000.00
Total E345 · Property Admin & Approvals	7,174.09	152,952.00	262,200.00
E346 · Mtce Services - Land			
E145204 · Fences/Walls	0.00	2,912.00	5,000.00
E145206 · Mtce Services - Land - Other	0.00	2,912.00	5,000.00
Total E346 · Mtce Services - Land	0.00	5,824.00	10,000.00
Total E34 · PROPERTY DEVELOPMENT- SERVICES	7,174.09	158,776.00	272,200.00
Total Expense	391,368.23	923,405.74	1,619,499.99
Net Income	-25,686.63	-434,434.74	-781,263.99

Tamala Park Regional Council

Cheque Detail

December 2010

Num	Date	Name	Description	Original Amount
02/12/2010	CH-200200	City of Stirling	Rent & Electricity MR3 SCC for January 2011	-396.48
TOTAL				-396.48

Tamala Park Regional Council

Cheque Detail

January 2011

Num	Date	Name	Description	Original Amount
CH-200201	27-Jan-11	City of Stirling	Rent & Electricity MR3 SCC for February 2011	-377.60
CH-200202	27-Jan-11	City of Stirling	Rent MR3 SCC for March 2011	-434.24
CH-200203	27-Jan-11	City of Stirling	Hire MR1 SCC for CEO Group Mtg 7/4/11	-136.50
CH-200204	27-Jan-11	City of Stirling	Hire MR1 SCC for CEO Group Mtg 10/2/11	-78.00
			TOTAL	-1,026.34



Tamala Park Regional Council - Compliance Audit Return Regional Local Government 2010

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) Functions & General Regulation 7,9	Has the local government prepared a business plan for each major trading undertaking in 2010.	N/A		Tony Arias
2	s3.59(2)(a)(b)(c) Functions & General Regulation 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2010.	N/A		Tony Arias
3	s3.59(2)(a)(b)(c) Functions & General Regulation 7,11	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2010.	Yes		Tony Arias
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2010.	N/A		Tony Arias
5	s3.59(5)	Did the Council, during 2010, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Tony Arias

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Tony Arias
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Tony Arias
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Tony Arias
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Tony Arias
5	s5.18	Has Council reviewed delegations to its committees in the 2009/2010 financial year.	Yes		Tony Arias
6	s5.42(1),5.43 Administration Regulation 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Tony Arias
7	s5.42(1)(2) Admin Reg 18	Were all delegations to the CEO resolved by an absolute majority.	Yes		Tony Arias
8	s5.42(1)(2) Admin Reg 18	Were all delegations to the CEO in writing.	Yes	Contained in Delegation Register.	Tony Arias
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes	Contained in Delegation Register.	Tony Arias



10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Tony Arias
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Tony Arias
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2009/2010 financial year.	Yes		Tony Arias
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Tony Arias

Disclosure of Interest

No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Tony Arias
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Tony Arias
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Tony Arias
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Tony Arias
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	N/A	No new employees.	Tony Arias
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2010.	Yes		Tony Arias
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2010.	Yes		Tony Arias
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Tony Arias
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Tony Arias



10	s5.88(1)(2) Admin Reg 2	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Tony Arias
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Tony Arias
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Tony Arias
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Tony Arias

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was any property that was not disposed of by public auction or tender, given local public notice prior to disposal (except where excluded by Section 3.58(5)).	N/A	No property disposed.	Tony Arias
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Tony Arias

Finance

No	Reference	Question	Response	Comments	Respondent
1	s5.53, Admin Reg19B	Has the local government prepared an annual report for the financial year ended 30 June 2010 that contained the prescribed information under the Act and Regulations.	Yes		Tony Arias
2	s5.54(1), (2)	Was the annual report accepted by absolute majority by the local government by 31 December 2010.	Yes		Tony Arias
3	s5.54(1), (2)	If the Auditor's report was not available in time for acceptance by 31 December, will it be accepted no more than two months after the Auditor's report is made available.	N/A	Auditor's report was received before 31 December 2010.	Tony Arias
4	s5.55	Did the CEO give local public notice of the availability of the annual report as soon as practicable after the local government accepted the report.	Yes		Tony Arias



5	s5.56 Admin Reg 19C(2)	Has the local government made a plan for the future of its district in respect of the period specified in the plan (being at least 2 financial years).	Yes		Tony Arias
6	Admin Reg 19D	After a plan for the future, or modifications to a plan were adopted under regulation 19C, did the local government give public notice in accordance with subsection (2).	Yes		Tony Arias
7	s5.98 Admin Reg 30	Was the fee made available to elected members for attending meetings within the prescribed range.	Yes		Tony Arias
8	s5.98 Admin Reg 31	Was the reimbursement of expenses to elected members within the prescribed ranges or as prescribed.	N/A	Elected members paid annual fee.	Tony Arias
9	s5.98A Admin Reg 33A	Where a local government decided to pay the deputy mayor or the deputy president an allowance, was it resolved by absolute majority.	Yes		Tony Arias
10	s5.98A Admin Reg 33A	Where a local government decided to pay the deputy mayor or the deputy president an allowance, was it up to (or below) the prescribed percentage of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).	Yes		Tony Arias
11	s5.99 Admin Reg 34	Where a local government decided to pay Council members an annual fee in lieu of fees for attending meetings, was it resolved by absolute majority.	Yes		Tony Arias
12	s5.99 Admin Reg 34	Where a local government decided to pay Council members an annual fee in lieu of fees for attending meetings, was it within the prescribed range.	Yes		Tony Arias
13	s5.99A Admin Reg 34A, AA, AB	Where a local government decided to pay Council members an allowance instead of reimbursing telephone, facsimile machine rental charges and other telecommunication, information technology, travelling and accommodation expenses, was it resolved by absolute majority.	N/A	Elected members paid annual fee.	Tony Arias
14	s5.99A Admin Reg 34A, AA, AB	Where a local government decided to pay Council members an allowance instead of reimbursing telephone, facsimile machine rental charges and other telecommunication, information technology, travelling and accommodation expenses, was it within the prescribed range.	N/A	Elected members paid annual fee.	Tony Arias
15	s5.100 (1)	Did the local government pay a fee for attending committee meetings only to a committee member who was a council member.	N/A		Tony Arias



16	s5.100 (2)	Where the local government decided to reimburse a committee member, who was not a council member or employee, for an expense incurred by the person in relation to a matter affecting the local government, was it within the prescribe range.	N/A		Tony Arias
17	s6.8	Was expenditure that the local government incurred from its municipal fund, but not included in its annual budget, authorised in advance on all occasions by absolute majority resolution.	N/A		Tony Arias
18	s6.8(1)(c)	Did the Chairman authorise expenditure from the municipal fund in an emergency. (Please indicate circumstances in the "Comments" column)	N/A		Tony Arias
19	s6.8	In relation to expenditure that the local government incurred from its municipal fund that was authorised in advance by the Chairman in an emergency, was it reported on all occasions to the next ordinary meeting of council.	N/A		Tony Arias
20	s6.12, 6.13, 6.16(1),(3)	Did Council at the time of adopting its budget, determine the granting of a discount or other incentive for early payment by absolute majority.	N/A		Tony Arias
21	s6.12, 6.13, 6.16(1),(3)	Did Council determine the setting of an interest rate on money owing to Council by absolute majority.	N/A		Tony Arias
22	s6.12, 6.13, 6.16(1),(3)	Did Council determine to impose or amend a fee or charge for any goods or services provided by the local government by absolute majority. (Note: this applies to money other than rates and service charges).	N/A	No charges imposed.	Tony Arias
23	s6.17(3)	Were the fees or charges imposed for a copy of information available under section 5.96, limited to the cost of providing the service or goods.	N/A		Tony Arias
24	s6.17(3)	Were the fees or charges imposed for receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate, limited to the cost of providing the service or goods.	N/A		Tony Arias
25	s6.17(3)	Were the fees or charges imposed for any other service prescribed in section 6.16 (2)(f), limited to the cost of providing the service or goods.	N/A		Tony Arias
26	s6.19	After the budget was adopted, did the local government give local public notice for all fees and charges stating its intention to introduce the proposed fees or charges and the date from which it proposed to introduce the fees or charges.	N/A		Tony Arias



27	s6.20(2) 20	FM Reg	On each occasion where the local government exercised the power to borrow, was the Council decision to exercise that power by absolute majority (Only required where the details of the proposal were not included in the annual budget for that financial year).	N/A		Tony Arias
28	s6.76(6)		Was the outcome of an objection under section 6.76(1) promptly conveyed to the person who made the objection including a statement of the local government's decision on the objection and its reasons for that decision.	N/A		Tony Arias
29	FM Reg 19		Do the internal control procedures over investments, established and documented by the local government, enable the identification of the transactions related to each investment.	Yes		Tony Arias
30	s7.1A		Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Tony Arias
31	s7.1B		Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A	No delegation to committee.	Tony Arias
32	s7.3		Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Tony Arias
33	s7.3		Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Tony Arias
34	s7.3		Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Tony Arias
35	s7.12A(3), (4)		Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken by the local government, was that action undertaken.	N/A	No action required.	Tony Arias
36	s7.12A(3), (4)		Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Tony Arias



37	s7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Tony Arias
38	A Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Tony Arias
39	A Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Tony Arias
40	A Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Tony Arias
41	A Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Tony Arias
42	A Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Tony Arias
43	FM Reg 33A	Did the local government, between 1 January and 31 March 2009, carry out a review of its annual budget for the year ended 30 June 2009.	Yes	Review of annual budget was for year ended 30 June 2010, conducted 11 February 2010.	Tony Arias

Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	s9.59, Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position was advertised.	N/A	No appointment made during period.	Tony Arias
2	s5.36(4), 5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and for designated senior employees advertised.	N/A		Tony Arias
3	s5.36(4), 5.37(3), Admin Reg 18A	Did the local government advertise for the position of CEO and for designated senior employees in a newspaper circulated generally throughout the State.	N/A		Tony Arias
4	s5.36(4), 5.37(3), Admin Reg 18A	Did all advertisements for the position of CEO and for designated senior employees contain details of the remuneration and benefits offered.	N/A		Tony Arias
5	s5.36(4), 5.37(3), Admin Reg 18A	Did all advertisements for the position of CEO and for designated senior employees contain details of the place where applications for the position were to be submitted.	N/A		Tony Arias



6	s5.36(4), 5.37(3), Admin Reg 18A	Did all advertisements for the position of CEO and for designated senior employees detail the date and time for closing of applications.	N/A	Tony Arias
7	s5.36(4), 5.37(3), Admin Reg 18A	Did all advertisements for the position of CEO and for designated senior employees indicate the duration of the proposed contract.	N/A	Tony Arias
8	s5.36(4), 5.37(3), Admin Reg 18A	Did all advertisements for the position of CEO and for designated senior employees provide contact details of a person to contact for further information.	N/A	Tony Arias
9	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A	Tony Arias
10	s5.38	Was the performance of each employee, employed for a term of more than one year, (including the CEO and each senior employee), reviewed within the most recently completed 12 months of their term of employment.	Yes	Tony Arias
11	Admin Reg 18D	When the Council considered the CEO's performance review did it decide to accept the review (with or without modification).	Yes	Tony Arias
12	Admin Reg 18D	When the Council considered the CEO's performance review did it decide to reject the review.	No	Tony Arias
13	s5.39	During the period covered by this Return, were written performance based contracts in place for the CEO and all designated senior employees who were employed since 1 July 1996.	Yes	Tony Arias
14	s5.39 Admin Reg 18B	Does the contract for the CEO and all designated senior employees detail the maximum amount of money payable if the contract is terminated before the expiry date. This amount is the lesser of the value of one year's remuneration under the contract.	Yes	Tony Arias
15	s5.39 Admin Reg 18B	Does the contract for the CEO and all designated senior employees detail the maximum amount of money payable if the contract is terminated before the expiry date and this amount is the lesser of the value of the remuneration they would be entitled to had the contract not been terminated.	Yes	Tony Arias
16	s5.50(1)	Did Council adopt a policy relating to employees whose employment terminates, setting out the circumstances in which council would pay an additional amount to that which the employee is entitled under a contract or award.	No	Tony Arias



17	s5.50(1)	Did Council adopt a policy relating to employees whose employment terminates, setting out the manner of assessment of an additional amount.	No		Tony Arias
18	s5.50(2)	Did the local government give public notice on all occasions where council made a payment that was more than the additional amount set out in its policy.	N/A		Tony Arias
19	s5.53(2)(g) Admin Reg 19B	For the purposes of section 5.53(2)(g) did the annual report of a local government for a financial year contain the number of employees of the local government entitled to an annual salary of \$100,000 or more.	Yes		Tony Arias
20	s5.53(2)(g) Admin Reg 19B	For the purposes of section 5.53(2)(g) did the annual report of a local government for a financial year contain the number of those employees with an annual salary entitlement that falls within each band of \$10,000 and over \$100,000.	Yes		Tony Arias
21	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	Yes		Tony Arias
22	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Tony Arias

Local Laws

No	Reference	Question	Response	Comments	Respondent
1	s3.12(2) F&G Reg 3	On each occasion that Council resolved to make a local law, did the person presiding at the Council meeting give notice of the purpose and effect of each proposed local law in the manner prescribed in Functions and General Regulation 3.	N/A	No new local laws.	Tony Arias
2	s3.12(4)	Have all Council's resolutions to make local laws been by absolute majority.	N/A		Tony Arias
3	s3.12(4)	Have all Council's resolutions to make local laws been recorded as such in the minutes of the meeting.	N/A		Tony Arias
4	s3.12(6)	After the local law was published in the Gazette, did the local government give local public notice summarising the purpose and effect of the local law and the day on which it came into operation.	N/A		Tony Arias
5	s3.12(6)	After the local law was published in the Gazette, did the local government give local public notice advising that copies of the local law may be inspected or obtained from its office.	N/A		Tony Arias



6	s3.16(1)	Have all reviews of local laws under section 3.16(1) of the Act been carried out within a period of 8 years.	N/A	Tony Arias
7	s3.16(1)(2)	If the local government carried out a review of a local law under section 3.16 of the Act, to determine whether or not the local law should be repealed or amended, did it give Statewide public notice stating that it intended to review the local law.	N/A	Tony Arias
8	s3.16(1)(2)	If the local government carried out a review of a local law under section 3.16 of the Act, to determine whether or not the local law should be repealed or amended, did it give Statewide public notice advising that a copy of the local law could be inspected or obtained at the place specified in the notice.	N/A	Tony Arias
9	s3.16(1)(2)	If the local government carried out a review of a local law under section 3.16 of the Act, to determine whether or not the local law should be repealed or amended, did it give Statewide public notice detailing the closing date for submissions about the local law.	N/A	Tony Arias
10	s3.16(3)	Did the local government (after the last day for submissions) prepare a report of the review and have it submitted to Council.	N/A	Tony Arias
11	s3.16(4)	Was the decision to repeal or amend a local law determined by absolute majority on all occasions.	N/A	Tony Arias

Meeting Process

No	Reference	Question	Response	Comments	Respondent
1	s2.25(1)(3)	Where Council granted leave to a member from attending 6 or less consecutive ordinary meetings of Council was it by Council resolution.	N/A	No member requested leave during period.	Tony Arias
2	s2.25(1)(3)	Where Council granted leave to a member from attending 6 or less consecutive ordinary meetings of Council, was it recorded in the minutes of the meeting at which the leave was granted.	N/A		Tony Arias
3	s2.25(3)	Where Council refused to grant leave to a member from attending 6 or less consecutive ordinary meetings of Council, was the reason for refusal recorded in the minutes of the meeting.	N/A		Tony Arias
4	s2.25(2)	Was Ministerial approval sought (on all occasions) before leave of absence was granted to an elected member in respect of more than 6 consecutive ordinary meetings of council.	N/A		Tony Arias



5	s5.4	On all occasions when the mayor or president called an ordinary or special meeting of Council, was it done by notice to the CEO setting out the date and purpose of the proposed meeting;	N/A		Tony Arias
6	s5.5	On all occasions when councillors called an ordinary or special meeting of Council was it called by at least 1/3 (one third) of the councillors, by notice to the CEO setting out the date and purpose of the proposed meeting.	N/A		Tony Arias
7	s5.5(1)	Did the CEO give each council member at least 72 hours notice of the date, time, place and an agenda for each ordinary meeting of Council.	Yes		Tony Arias
8	s5.5(2)	Did the CEO give each council member notice before the meeting, of the date, time, place and purpose of each special meeting of Council.	N/A	No special meetings of Council during period.	Tony Arias
9	s5.7	Did the local government seek approval (on each occasion as required) from the Minister or his delegate, for a reduction in the number of offices of member needed for a quorum at a Council meeting	N/A		Tony Arias
10	s5.7	Did the local government seek approval (on each occasion as required) from the Minister or his delegate, for a reduction in the number of offices of member required for absolute majorities.	N/A		Tony Arias
11	s5.8	Did the local government ensure all Council committees (during the review period) were established by an absolute majority.	Yes		Tony Arias
12	s5.10(1)(a)	Did the local government ensure all members of Council committees, during the review period, were appointed by an absolute majority (other than those persons appointed in accordance with section 5.10 (1)(b)).	Yes		Tony Arias
13	s5.10(2)	Was each Council member given their entitlement during the review period, to be appointed as a committee member of at least one committee, as referred to in section 5.9(2)(a) & (b) of the Act.	Yes		Tony Arias
14	s5.12(1)	Were Presiding members of committees elected by the members of the committees (from amongst themselves) in accordance with Schedule 2.3, Division 1 of the Act.	Yes		Tony Arias
15	s5.12(2)	Were Deputy presiding members of committees elected by the members of the committee (from amongst themselves) in accordance with Schedule 2.3 Division 2 of the Act.	Yes		Tony Arias



16	s5.15	Where the local government reduced a quorum of a committee meeting, was the decision made by absolute majority on each occasion.	N/A		Tony Arias
17	s5.21 (4)	When requested by a member of Council or committee, did the person presiding at a meeting ensure an individual vote or the vote of all members present, were recorded in the minutes.	Yes		Tony Arias
18	s5.22(1)	Did the person presiding at a meeting of a Council or a committee ensure minutes were kept of the meeting's proceedings.	Yes		Tony Arias
19	s5.22(2)(3)	Were the minutes of all Council and committee meetings submitted to the next ordinary meeting of Council or committee, as the case requires, for confirmation.	Yes		Tony Arias
20	s5.22(2)(3)	Were the minutes of all Council and committee meetings signed to certify their confirmation by the person presiding at the meeting at which the minutes of Council or committee were confirmed.	Yes		Tony Arias
21	s5.23 (1)	Were all council meetings open to members of the public (subject to section 5.23(2) of the Act).	Yes		Tony Arias
22	s5.23 (1)	Were all meetings of committees to which a power or duty had been delegated open to members of the public (subject to section 5.23(2) of the Act).	Yes		Tony Arias
23	s5.23(2)(3)	On all occasions, was the reason, or reasons, for closing any Council or committee meeting to members of the public, in accordance with the Act.	Yes		Tony Arias
24	s5.23(2)(3)	On all occasions, was the reason, or reasons, for closing any Council or committee meeting to members of the public recorded in the minutes of that meeting.	Yes		Tony Arias
25	s5.24 (1) AR 5&6	Was a minimum time of 15 minutes allocated for questions to be raised by members of the public and responded to at every ordinary meeting of Council.	Yes		Tony Arias
26	s5.24 (1) AR 5&6	Was a minimum time of 15 minutes allocated for questions to be raised by members of the public and responded to at every special meeting of Council.	N/A	No special meetings of Council.	Tony Arias
27	s5.24 (1) AR 5&6	Was a minimum time of 15 minutes allocated for questions to be raised by members of the public and responded to at every meeting of a committee to which the local government has delegated a power or duty.	Yes		Tony Arias



28	Admin Reg 8	Was a period of 30 minutes allowed from the advertised commencement time before any Council or committee was adjourned due to the lack of a quorum.	N/A	No lack of quorum at any Council or Committee meeting during review period.	Tony Arias
29	Admin Reg 9	Was voting at Council or committee meetings conducted so that no vote was secret.	Yes		Tony Arias
30	Admin Reg 10(1)	Were all motions to revoke or change decisions at Council or committee meetings supported in the case where an attempt to revoke or change the decision had been made within the previous 3 months but failed, by an absolute majority.	N/A	No motions to revoke during review period.	Tony Arias
31	Admin Reg 10(1)	Were all motions to revoke or change decisions at Council or committee meetings supported in any other case, by at least one third of the number of officers of member (whether vacant or not) of the Council or committee.	N/A	No motions to revoke during review period.	Tony Arias
32	Admin Reg 10(2)	Were all decisions to revoke or change decisions made at Council or committee meetings made (in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority), by that kind of majority.	N/A	No motions to revoke during review period.	Tony Arias
33	Admin Reg 10(2)	Were all decisions to revoke or change decisions made at Council or committee meetings made in any other case, by an absolute majority.	N/A	No motions to revoke during review period.	Tony Arias
34	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include the names of members present at the meeting.	Yes		Tony Arias
35	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include where a member entered or left the meeting, the time of entry or departure, as the case requires, in the chronological sequence of the business of the meeting.	Yes		Tony Arias
36	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include details of each motion moved at the meeting, including details of the mover and outcome of the motion.	Yes		Tony Arias
37	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include details of each decision made at the meeting.	Yes		Tony Arias
38	Admin Reg 11	Did the contents of the minutes of all Council or committee meetings include, where the decision was significantly different from written recommendation of a committee or officer, written reasons for varying that decision.	Yes		Tony Arias



39	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include a summary of each question raised by members of the public and a summary of the response given.	N/A	No questions raised by members of the public.	Tony Arias
40	Admin Reg 11	Did the contents of minutes of all Council or committee meetings include in relation to each disclosure made under sections 5.65 or 5.70, where the extent of the interest has been disclosed, the extent of the interest.	Yes		Tony Arias
41	Admin Reg 12(1)	Did the local government, at least once during the period covered by this return, give local public notice for the next twelve months of the date, time and place of ordinary Council meetings.	Yes		Tony Arias
42	Admin Reg 12(1)	Did the local government, at least once during the period covered by this return, give local public notice for the next twelve months of the date, time and place of those committee meetings that were required under the Act to be open to the public or that were proposed to be open to the public.	N/A	Committee meeting dates yet to be set for next 12 months.	Tony Arias
43	Admin Reg 12(2)	Did the local government give local public notice of any changes to the dates, time or places referred to in the question above.	Yes		Tony Arias
44	Admin Reg 12(3)(4)	In the CEO's opinion, where it was practicable, were all special meetings of Council (that were open to members of the public) advertised via local public notice.	N/A	No special meetings of Council.	Tony Arias
45	Admin Reg 12(3)(4)	Did the notice referred to in the question above include details of the date, time, place and purpose of the special meeting.	N/A		Tony Arias
46	Admin Reg 13	Did the local government make available for public inspection unconfirmed minutes of all Council meetings within 10 business days after the Council meetings.	Yes		Tony Arias
47	Admin Reg 13	Did the local government make available for public inspection unconfirmed minutes of all committee meetings within 5 business days after the committee meetings.	Yes		Tony Arias
48	Admin Reg 14(1)(2)	Were notice papers, agenda and other documents relating to any Council or committee meeting, (other than those referred to in Admin Reg 14(2)) made available for public inspection.	Yes		Tony Arias



49	Admin Reg 14A	On all occasions where a person participated at a Council or committee meeting by means of instantaneous communication, (by means of audio, telephone or other instantaneous contact) as provided for in Administration Regulation 14A, did the Council approve of the arrangement by absolute majority.	N/A	Tony Arias
50	Admin Reg 14A	On all occasions where a person participated at a Council or committee meeting by means of instantaneous communication, (as provided for in Administration Regulation 14A) was the person in a suitable place as defined in Administration Regulation 14A(4)	N/A	Tony Arias
51	s5.27(2)	Was the annual general meeting of electors held within 56 days of the local government's acceptance of the annual report for the previous financial year.	N/A	Tony Arias
52	s5.29	Did the CEO convene all electors' meetings by giving at least 14 days local public notice and each Council member at least 14 days notice of the date, time, place and purpose of the meeting.	N/A	Tony Arias
53	s5.32	Did the CEO ensure the minutes of all electors' meetings were kept and made available for public inspection before the Council meeting at which decisions made at the electors' meeting were first considered.	N/A	Tony Arias
54	s5.33(1)	Were all decisions made at all electors' meetings considered at the next ordinary Council meeting, or, if not practicable, at the first ordinary Council meeting after that, or at a special meeting called for that purpose.	N/A	Tony Arias
55	s5.33(2)	Were the reasons for Council decisions in response to decisions made at all electors' meetings recorded in the minutes of the appropriate Council meeting.	N/A	Tony Arias
56	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all token gifts received by Council members and employees.	Yes	Tony Arias

Miscellaneous Provisions

No	Reference	Question	Response	Comments	Respondent
1	s9.4	Has each person who received an unfavourable decision from Council, or from an employee of the local government exercising delegated authority, (that is appealable under Part 9 of the Act) been informed of his or her right to object and appeal against the decision.	N/A		Tony Arias



2	s9.29(2)(b)	On all occasions, were those employees who represented the local government in court proceedings, appointed in writing by the CEO.	N/A		Tony Arias
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Official Conduct

No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is complaints officer.	Tony Arias
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	N/A	Register available, no complaints received.	Tony Arias
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Tony Arias
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Tony Arias
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Tony Arias
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b)(c).	Yes		Tony Arias

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Tony Arias
2	F&G Reg 12	Has the local government, as far as it is aware, only entered into a single contract rather than multiple contracts so as to avoid the requirements to call tenders in accordance with F&G Reg 11(1).	Yes		Tony Arias
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Tony Arias



4	F&G Reg 14(3)	Did all the local government's invitations to tender include a brief description of the goods and services required and contact details for a person from whom more detailed information could be obtained about the tender.	Yes	Tony Arias
5	F&G Reg 14(3)	Did all the local government's invitations to tender include information as to where and how tenders could be submitted.	Yes	Tony Arias
6	F&G Reg 14(3)	Did all the local government's invitations to tender include the date and time after which tenders would not be accepted.	Yes	Tony Arias
7	F&G Reg 14(3)(4)	Did the local government ensure information was made available to all prospective tenderers concerning detailed specifications of the goods or services required.	Yes	Tony Arias
8	F&G Reg 14(3)(4)	Did the local government ensure information was made available to all prospective tenderers of the criteria for deciding which tender would be accepted.	Yes	Tony Arias
9	F&G Reg 14(3)(4)	Did the local government ensure information was made available to all prospective tenderers about whether or not the local government had decided to submit a tender.	Yes	Tony Arias
10	F&G Reg 14(3)(4)	Did the local government ensure information was made available to all prospective tenderers on whether or not tenders were allowed to be submitted by facsimile or other electronic means and if so, how tenders were to be submitted.	Yes	Tony Arias
11	F&G Reg 14(3)(4)	Did the local government ensure all prospective tenderers had any other information that should be disclosed to those interested in submitting a tender.	Yes	Tony Arias
12	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes	Tony Arias
13	F&G Reg 15	Following the publication of the notice inviting tenders, did the local government allow a minimum of 14 days for tenders to be submitted.	Yes	Tony Arias
14	F&G Reg 16(1)	Did the local government ensure that tenders submitted, (including tenders submitted by facsimile or other electronic means) were held in safe custody.	Yes	Tony Arias
15	F&G Reg 16(1)	Did the local government ensure that tenders submitted, (including tenders submitted by facsimile or other electronic means) remained confidential.	Yes	Tony Arias



16	F&G Reg 16 (2)& (3)(a)	Did the local government ensure all tenders received were not opened, examined or assessed until after the time nominated for closure of tenders.	Yes	Tony Arias
17	F&G Reg 16 (2)& (3)(a)	Did the local government ensure all tenders received were opened by one or more employees of the local government or a person authorised by the CEO.	Yes	Tony Arias
18	F&G Reg 16 (3)(b)	Did the local government ensure members of the public were not excluded when tenders were opened.	Yes	Tony Arias
19	F&G Reg 16 (3)(c)	Did the local government record all details of the tender (except the consideration sought) in the tender register immediately after opening.	Yes	Tony Arias
20	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes	Tony Arias
21	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes	Tony Arias
22	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) a brief description of the goods or services required.	Yes	Tony Arias
23	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) particulars of the decision made to invite tenders and if applicable the decision to seek expressions of interest under Regulation 21(1).	Yes	Tony Arias
24	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) particulars of any notice by which expressions of interest from prospective tenderers were sought and any person who submitted an expression of interest.	Yes	Tony Arias
25	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) any list of acceptable tenderers that was prepared under regulation 23(4)	Yes	Tony Arias
26	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) a copy of the notice of invitation to tender.	Yes	Tony Arias
27	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) the name of each tenderer whose tender was opened.	Yes	Tony Arias
28	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) the name of the successful tenderer.	Yes	Tony Arias



29	F&G Reg 17 (2) & (3)	Does the local government's Tender Register include (for each invitation to tender) the amount of consideration or the summary of the amount of the consideration sought in the accepted tender.	Yes		Tony Arias
30	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Tony Arias
31	F&G Reg 21(3)	On each occasion that the local government decided to invite prospective tenderers to submit an expression of interest for the supply of goods or services, did the local government issue a Statewide public notice.	Yes		Tony Arias
32	F&G Reg 21(4)	Did all public notices inviting an expression of interest, include a brief description of the goods and services required.	N/A	No expressions of interest called during review period.	Tony Arias
33	F&G Reg 21(4)	Did all public notices inviting an expression of interest, include particulars of a person from whom more detailed information could be obtained.	N/A		Tony Arias
34	F&G Reg 21(4)	Did all public notices inviting an expression of interest, include information as to where and how expressions of interest could be submitted.	N/A		Tony Arias
35	F&G Reg 21(4)	Did all public notices inviting an expression of interest, include the date and time after which expressions of interest would not be accepted.	N/A		Tony Arias
36	F&G Reg 22	Following the publication of the notice inviting expressions of interest, did the local government allow a minimum of 14 days for the submission of expressions of interest.	N/A		Tony Arias
37	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Tony Arias
38	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Tony Arias
39	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Tony Arias
40	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government prepare a proposed regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Tony Arias



41	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government give Statewide public notice of its intention to have a regional price preference policy and include in that notice the region to which the policy is to relate (only if a policy had not been previously adopted by Council).	N/A	Tony Arias
42	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government include in the notice details of where a complete copy of the proposed policy may be obtained (only if a policy had not been previously adopted by Council).	N/A	Tony Arias
43	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government include in the notice a statement inviting submissions commenting on the proposed policy, together with a closing date of not less than 4 weeks for those submissions (only if a policy had not been previously adopted by Council).	N/A	Tony Arias
44	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government make a copy of the proposed regional price preference policy available for public inspection in accordance with the notice (only if a policy had not been previously adopted by Council).	N/A	Tony Arias
45	F&G Reg 11A(1)	Has the local government prepared and adopted a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less or worth \$100,000 or less.	Yes	Tony Arias
46	F&G Reg 11A(3)(a)	Did the purchasing policy that was prepared and adopted make provision in respect of the form of quotations acceptable.	Yes	Tony Arias
47	F&G Reg 11(3)(b)	Did the purchasing policy that was prepared and adopted make provision in respect to the recording and retention of written information, or documents for all quotations received and all purchases made.	Yes	Tony Arias

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Tamala Park Regional Council

Signed CEO, Tamala Park Regional Council

Tamala Park Regional Council
Profit & Loss Budget Performance
July 1, 2010 through January 20, 2011

* NOTE: Proposed changes are highlighted in yellow	Actual Jul 1, '10 - Jan 20, 11	YTD Budget	Annual Budget	Projected Actuals	Variance Projected Actuals to Budget	Variance Projected Actuals as % of Budget
INCOME						
I03 - GENERAL PURPOSE FUNDING						
I032 - Other GPF						
I032020 - Contributions	50.00	0.00	0.00	0.00	0.00	0
I032030 - Interest on Investment	351,038.67	464,184.45	838,236.00	838,236.00	0.00	0
Total I032 - Other GPF	351,088.67	464,184.45	838,236.00	838,236.00	0.00	0
I03 - GENERAL PURPOSE FUNDING - Other						
Total I03 - GENERAL PURPOSE FUNDING	351,088.67	464,184.45	838,236.00	838,236.00	0.00	0
I04 - GOVERNANCE						
I041 - Membership						
Total I041 - Membership	0.00	0.00	0.00	0.00	0.00	0
I04 - GOVERNANCE - Other						
Total I04 - GOVERNANCE	0.00	0.00	0.00	0.00	0.00	0
I14 - OTHER PROPERTY & SERVICES						
I145 - Administration						
I145010 - Reimbursements	1,200.93	0.00	0.00	0.00	0.00	0
Total I145 - Administration	1,200.93	0.00	0.00	0.00	0.00	0
I14 - OTHER PROPERTY & SERVICES - Other						
Total I14 - OTHER PROPERTY & SERVICES	1,200.93	0.00	0.00	0.00	0.00	0
Total Income	352,289.60	464,184.45	838,236.00	838,236.00	0.00	0
Cost of Goods Sold						
5000 - Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00	0
Total COGS	0.00	0.00	0.00	0.00	0.00	0
Gross Income	352,289.60	464,184.45	838,236.00	838,236.00	0.00	0
EXPENSE						
6560 - Payroll Expenses	0.00	0.00	0.00	0.00	0.00	0
E03 - GENERAL PURPOSE FUNDING.						
E031 - Other						
Total E031 - Other	0.00	0.00	0.00	0.00	0.00	0
E03 - GENERAL PURPOSE FUNDING. - Other						
Total E03 - GENERAL PURPOSE FUNDING.	0.00	0.00	0.00	0.00	0.00	0
E04 - GOVERNANCE.						
E041 - Membership						
E041005 - Chairman Allowance	6,500.00	3,000.00	6,000.00	6,000.00	0.00	0
E041010 - Deputy Chair Allowance	750.00	750.00	1,500.00	1,500.00	0.00	0
E041015 - Elected Members Remuneration						
E041018 - Composite Allowance	42,000.00	40,249.99	90,999.99	90,999.99	0.00	0
E041020 - Conference Expenses	0.00	5,000.00	10,000.00	10,000.00	0.00	0
E041030 - Other Costs	535.77	5,000.00	10,000.00	10,000.00	0.00	0
Total E041 - Membership	49,785.77	53,999.99	118,499.99	118,499.99	0.00	0
E04 - GOVERNANCE. - Other						
Total E04 - GOVERNANCE.	49,785.77	53,999.99	118,499.99	118,499.99	0.00	0
E14 - ADMINISTRATION						
E145 - Administration						
E145005 - Salaries - Basic Costs	166,212.32	249,193.55	450,000.00	400,000.00	50,000.00	11.11%
E145007 - Salaries Occ. Superannuation	14,959.22	19,458.69	35,139.00	30,000.00	5,139.00	14.62%
E145009 - Salaries WALGS Superannuation	0.00	1,741.03	3,144.00	3,144.00	0.00	0
E145011 - Advertising Staff Vacancies	0.00	5,539.42	10,000.00	10,000.00	0.00	0
E145015 - Insurance W/comp.	10,980.00	7,196.71	13,000.00	13,000.00	0.00	0
E145017 - Medical Exam. Costs	0.00	200.00	200.00	200.00	0.00	0
E145019 - Staff Training & Dev.	0.00	1,661.29	3,000.00	2,000.00	1,000.00	33.33%
E145020 - Conference Expenses CEO	1,373.64	5,535.42	10,000.00	10,000.00	0.00	0
E145021 - Telephone - Staff Reimbursement	0.00	275.10	500.00	500.00	0.00	0
E145024 - Travel Expenses CEO	3,259.10	2,772.39	5,000.00	5,000.00	0.00	0
E145025 - Other Accom & Property Costs	2,090.07	3,999.16	15,000.00	10,000.00	5,000.00	33.33%
E145027 - Advertising General	0.00	5,539.42	10,000.00	5,000.00	5,000.00	50.00%
E145029 - Advertising Public/Statutory	2,729.56	3,322.58	6,000.00	6,000.00	0.00	0

Tamala Park Regional Council
Profit & Loss Budget Performance
July 1, 2010 through January 20, 2011

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E145031 - Graphics Consumables	0.00	2,764.39	5,000.00	5,000.00	0.00	0
E145033 - Photocopying	631.21	830.65	1,500.00	1,500.00	0.00	0
E145037 - Postage, Courier & Freight	102.32	275.10	500.00	500.00	0.00	0
E145039 - Printing	310.72	2,772.39	5,000.00	5,000.00	0.00	0
E145043 - Stationery	451.29	332.26	600.00	600.00	0.00	0
E145045 - Other Admin Expenses	2,000.00	1,111.10	2,000.00	2,000.00	0.00	0
E145047 - Office Telephones & Faxes	1,567.53	1,386.19	2,500.00	2,500.00	0.00	0
E145053 - Bank Charges	245.53	166.13	300.00	300.00	0.00	0
E145055 - Credit Charges	0.00	33.23	60.00	60.00	0.00	0
E145057 - Audit Fees	4,740.00	7,641.94	13,800.00	13,800.00	0.00	0
E145059 - Membership Fees	2,000.00	4,181.81	7,550.00	7,550.00	0.00	0
E145061 - Legal Expenses	2,000.00	38,765.23	70,000.00	30,000.00	40,000.00	57.14%
E145069 - Valuation Fees	0.00	11,078.84	20,000.00	20,000.00	0.00	0
E145075 - Promotions	0.00	5,535.42	10,000.00	10,000.00	0.00	0
E145077 - Business Hospitality Expenses	131.54	5,535.42	10,000.00	10,000.00	0.00	0
E145082 - Lawyers (EOI)	12,530.60	16,612.90	30,000.00	30,000.00	0.00	0
E145083 - Research	0.00	11,078.84	20,000.00	20,000.00	0.00	0
E145086 - Probity Auditor	3,220.00	11,078.84	20,000.00	20,000.00	0.00	0
E145087 - Computer Software Mtce	553.64	2,772.39	5,000.00	5,000.00	0.00	0
E145088 - Accounting Management	12,840.00	11,070.84	20,000.00	20,000.00	0.00	0
E145089 - Computer Software Purchase	0.00	5,539.42	10,000.00	10,000.00	0.00	0
E145091 - Computer Sundries	0.00	555.55	1,000.00	1,000.00	0.00	0
E145092 - Data Communication Links	0.00	555.55	1,000.00	1,000.00	0.00	0
E145093 - Internet Provider Costs	1,211.61	1,111.10	2,000.00	2,000.00	0.00	0
E145094 - Plant & Equipment Purchase Non-	0.00	166.13	300.00	300.00	0.00	0
E145097 - Hire of Equipment	0.00	1,111.10	2,000.00	2,000.00	0.00	0
E145101 - Consumable Stores	0.00	280.45	500.00	500.00	0.00	0
E145103 - Newspapers & Periodicals	0.00	114.32	200.00	200.00	0.00	0
E145105 - Publications & Brochures	0.00	446.58	800.00	800.00	0.00	0
E145107 - Subscriptions	0.00	272.45	500.00	500.00	0.00	0
E145109 - Parking Expenses	177.56	112.97	200.00	200.00	0.00	0
E145111 - Plans	0.00	830.65	1,500.00	1,500.00	0.00	0
E145113 - Emergency Services	600.00	1,000.00	1,000.00	1,000.00	0.00	0
E145117 - Electricity	619.27	830.65	1,500.00	1,500.00	0.00	0
E145119 - Professional Indemnity	1,386.75	843.94	1,525.00	1,525.00	0.00	0
E145121 - Insurance - Public Liability	1,900.00	1,162.90	2,100.00	2,100.00	0.00	0
E145123 - Insurance - Property (ISR)	871.35	1,382.19	2,500.00	2,500.00	0.00	0
E145126 - Insurance - Personal Accident	800.00	485.10	880.00	880.00	0.00	0
E145222 - Depreciation Furniture_office E	0.00	0.00	4,502.00	4,502.00	0.00	0
Total E14 - ADMINISTRATION	252,494.83	458,259.72	838,800.00	732,661.00	106,139.00	12.65%
E24 - CONSULTANT EXPENSE						
E145079 - Consultancy						
E145400 - Structure Planning						
E145401 - Direct Component	1,300.00	24,919.35	45,000.00	45,000.00	0.00	0
E145402 - Variation SP Options	20,910.00	19,377.29	35,000.00	35,000.00	0.00	0
E145403 - Aerial Perspective Diagrams	0.00	2,764.39	5,000.00	5,000.00	0.00	0
E145405 - TPG Syrinx Component	0.00	2,764.39	5,000.00	5,000.00	0.00	0
E145406 - TPG Creating Communit Component	193.75	0.00	0.00	0.00	0.00	0
E145409 - Traffic consultant	0.00	8,306.45	15,000.00	15,000.00	0.00	0
E145410 - Economic Component	0.00	2,764.39	5,000.00	5,000.00	0.00	0
Total E145400 - Structure Planning	22,403.75	60,896.26	110,000.00	110,000.00	0.00	0
E145430 - Other Struct_PI Consultancies						
E145435 - Local Water Mgmt Strategy	5,370.00	8,306.45	15,000.00	15,000.00	0.00	0
E145437 - Landscaping & Env Detail Plan	0.00	16,612.90	30,000.00	30,000.00	0.00	0
Total E145430 - Other Struct_PI Consultancies	5,370.00	24,919.35	45,000.00	45,000.00	0.00	0
E145440 - Env Innovation Consultancies						
E145443 - Hydrology Mgmt & Reuse	0.00	11,070.84	20,000.00	0.00	20,000.00	100.00%
E145444 - Energy Generation-Application	0.00	16,612.90	30,000.00	0.00	30,000.00	100.00%
E145445 - Communication Systems	0.00	11,070.84	20,000.00	0.00	20,000.00	100.00%
E145446 - MRC landfill Future Use/Integra	0.00	13,845.87	25,000.00	0.00	25,000.00	100.00%
E145447 - Graceful Sun Moth Survey	0.00	5,535.42	10,000.00	10,000.00	0.00	0.00%
E145448 - EPBC Act Management	33,210.00	27,683.74	50,000.00	50,000.00	0.00	0
Total E145440 - Env Innovation Consultancies	33,210.00	85,819.61	155,000.00	60,000.00	95,000.00	61.29%
E145450 - Admin-Operational Consultancies						
E145451 - GST management	0.00	11,070.84	20,000.00	20,000.00	0.00	0
E145452 - Recruitment_Human Resources	0.00	5,535.42	10,000.00	10,000.00	0.00	0

Tamala Park Regional Council
Profit & Loss Budget Performance
July 1, 2010 through January 20, 2011

* NOTE: Proposed changes are highlighted in yellow	Actual Jul 1, '10 - Jan 20, 11	YTD Budget	Annual Budget	Projected Actuals	Variance Projected Actuals to Budget	Variance Projected Actuals as % of Budget
Total E145450 · Admin-Operational Consultancies	0.00	16,606.26	30,000.00	30,000.00	0.00	0.00%
E145079 · Consultancy - Other	0.00	27,683.74	50,000.00	0.00	50,000.00	100.00%
Total E24 · CONSULTANT EXPENSE	60,983.75	215,925.22	390,000.00	245,000.00	0.00	0
E34 · PROPERTY DEVELOPMENT- SERVICES						
E345 · Property Admin & Approvals						
E145041 · Signage/Decals	0.00	5,535.42	10,000.00	10,000.00	0.00	0
E145042 · Branding/Marketing	3,609.09	55,374.13	100,000.00	70,000.00	30,000.00	30.00%
E145063 · Conveyancing Expenses	465.00	1,111.10	2,000.00	2,000.00	0.00	0
E145065 · Surveyors Fees	600.00	8,306.45	15,000.00	55,000.00	-40,000.00	-266.67%
E145067 · Title Searches	0.00	114.32	200.00	200.00	0.00	0
E145070 · Preliminary Engineering Design	0.00	16,612.90	30,000.00	175,000.00	-145,000.00	-483.33%
E145072 · Subdivision Design - Stage 1	0.00	41,532.26	75,000.00	120,000.00	-45,000.00	-60.00%
E145074 · Environmental Management Plans	0.00	16,612.90	30,000.00	15,000.00	15,000.00	50.00%
Total E345 · Property Admin & Approvals	4,674.09	145,199.48	262,200.00	447,200.00	-185,000.00	-70.56%
E346 · Mtce Services - Land						
E145204 · Fences/Walls	0.00	2,764.39	5,000.00	5,000.00	0.00	0
E145206 · Mtce Services - Land - Other	0.00	2,764.39	5,000.00	5,000.00	0.00	0
E346 · Mtce Services - Land - Other	0.00	0.00	0.00	0.00	0.00	0
Total E346 · Mtce Services - Land	0.00	5,528.78	10,000.00	10,000.00	0.00	0
E34 · PROPERTY DEVELOPMENT- SERVICES - Other						
Total E34 · PROPERTY DEVELOPMENT- SERVICES	4,674.09	150,728.26	272,200.00	457,200.00	-185,000.00	-67.96%
TOTAL EXPENDITURE						
TOTAL EXPENDITURE	367,938.44	878,913.19	1,619,499.99	1,553,360.99	-78,861.00	-4.87%
NET INCOME						
NET INCOME	-15,648.84	-414,728.74	-781,263.99	-715,124.99	-263,861.00	33.77%
Capital Items						
Furniture & Office equipment	0	23300	40,000.00	40,000.00	0	0
General Office Fitout	0	46600	80,000.00	80,000.00	0	0
Capital Expenditure	0.00		120,000.00	120,000.00	0	0

COR/26
D/11/712

Mr Tony Arias
CEO
Tamala Park Regional Council
Room 3 Scarborough Civic Centre
173 Gildercliffe Street
SCARBOROUGH WA 6019



Dear Tony

TAMALA PARK LANDFILL STAGING – BUFFER PULLBACK

Further to our previous correspondence on the above topic, the following provides an update of the current situation with regard to the pullback of the landfill buffers along the northern boundary.

As of 1 February 2011, landfill waste placement has progressed to such a degree that the landfill active tipping face has permanently moved 50 m south of the northern landfill boundary. Waste placement continues within the Stage 2 Phase 1 landfill area (the northern portion of the landfill) to further complete the landfill final design waste profile. This waste placement will continue throughout February and possibly into the early part of March. Beyond that, it is anticipated that the waste placement will move into the bottom of the newly constructed Stage 2 Phase 3 landfill cell.

By the end of waste placement in Stage 2 Phase 1 (the northern part of the landfill) at the end of February or early March, it is anticipated that the active tipping face will have permanently moved approximately 80 m south of the northern landfill boundary. Consequently, at this point, the 500 m external buffer can be moved approximately 80 m south of its current position.

The Mindarie Regional Council has been out to tender for contractors to permanently cap the completed northern landfill areas. A tender recommendation report has been completed and will be presented to Council at its meeting on 24 February 2011. Following Council acceptance of the recommendation, the works will be awarded and the capping construction commenced in late February or early March. In addition, in terms of rehabilitation, the plan is to plant and seed the newly capped area immediately following the onset of winter 2011 rains.

The actual waste placement has been marginally slower than previously forecast by approximately 2 months (January and February 2011). This is due to the imminent withdrawal of the City of Stirling and the associated slowdown in waste being delivered by the City.

Should you require any further information, please do not hesitate to contact the undersigned.

Yours sincerely

KEVIN POYNTON
CHIEF EXECUTIVE OFFICER



LOCAL STRUCTURE PLAN OBJECTIVES

PRINCIPLE 1 – LIFESTYLE & HOUSING CHOICE

Objectives

- a. Promote a range of lot sizes and housing types, catering for different lifestyle choices and affordable housing opportunities.
- b. Provide a variety of quality lifestyle options.

PRINCIPLE 2 – EFFECTIVE USE OF LAND & INFRASTRUCTURE

Objectives

- a. Supporting commercial and residential developments that support community facilities, commercial facilities and public transport systems.
- b. Optimising the use of infrastructure and assets.
- c. Effectively planning for the development of future infrastructure.
- d. Promoting urban design that is responsive to the needs of the community.

PRINCIPLE 3 – LONG TERM HEALTH OF THE ENVIRONMENT

Objectives

- a. Conserving and enhancing local biodiversity and landform wherever practicable.
- b. Encourage community participation in local bushcare efforts.
- c. Promote more efficient use of water, energy and other resources.
- d. Developing integrated water management strategies to increase water efficiency.
- e. Encouraging sustainable waste management options and improving resource recovery.
- f. Promote a variety of alternative transport choices to reduce energy consumption.
- g. Adoption of supporting environmental and sustainability principles such as Green Star rating of residential buildings and whole-of-life energy material and maintenance utilisation factors for assessment of the value of public infrastructure.

PRINCIPLE 4 – LONG TERM HEALTH OF THE SOCIAL AND CULTURAL ENVIRONMENT

Objectives

- a. Valuing social and cultural diversity.
- b. Encouraging social cohesiveness and civic participation.
- c. Encouraging and supporting equity for all community members.
- d. Encouraging inter-connectedness between neighbourhoods.
- e. Promoting distinctive and attractive communities.
- f. Promoting community safety.
- g. Promoting the conservation and appreciation of heritage sites.
- h. Promoting the provision of community facilities and services that meet the needs of the community.
- i. Structure planning and subsequent detailed area planning to establish outcomes that accommodate and enhance community health and wellbeing.

PRINCIPLE 5 – LONG TERM ECONOMIC HEALTH

Objectives

- a. Building on local industry strengths and opportunities.
- b. Encouraging workforce participation and local employment placement.
- c. Promoting investment consistent with strategic vision.
- d. Advocating the provision and enhancement of communications infrastructure.
- e. Promoting business assistance and support networks.
- f. Promoting lifelong learning and targeted industry training.
- g. To provide ample opportunities for sound access to employment nodes via a range of transport nodes.

PRINCIPLE 6 – PEOPLE AND GOVERNMENT

Objectives

- a. Promoting inclusive decision-making.
- b. Creating a commitment to the future of the region.

TPRC FUTURE PLAN 2011 – 2013

SUMMARY OF SUBMISSIONS

Submission	Comment	Response
City of Joondalup	<ul style="list-style-type: none"> • Future Plan should cover a greater term, possibly 10-12 years. • Requirement for continuity and of references to financial/calendar years. • Statistics influence, need to provide more detail on potential risk and influences to the project. • Correct references to local authorities and municipalities. 	<ul style="list-style-type: none"> • Propose term of Future Plan to be 3 years. • Agreed. • Agreed • Agreed
City of Perth	<ul style="list-style-type: none"> • Financial summary should address taxation/funding and borrowing issues for the project. • Include Stage 1 & 2 location plans • Clarification of advertising locations of Future Plan. 	<ul style="list-style-type: none"> • Agreed in part – Financial Summary being reviewed as part of the preparation of Project Cash Flow to be completed March 2011. Taxation issues are to be addressed separately. • Agreed • Future Plan provided to all participant local authorities for advertising.
City of Stirling	<ul style="list-style-type: none"> • Include Stage 1 & 2 location plans. • Financial summary review potential revenue. 	<ul style="list-style-type: none"> • Agreed. • Agreed - Financial summary to be considered as part of preparation of Project Cash Flow to be completed March 2011.
Town of Vincent	<ul style="list-style-type: none"> • Support the draft Future Plan. 	<ul style="list-style-type: none"> • Noted.
City of Wanneroo (to be confirmed)	<ul style="list-style-type: none"> • Details to be provided on the financial disbursement proposed for participant Councils over the term of the Plan. • Enshrining the objectives of LSP into Future Plan with key performance indicators against objectives. 	<ul style="list-style-type: none"> • Agreed in part – Financial Summary being reviewed as part of the preparation of Project Cash Flow to be completed in March 2011. Disbursement of funds to be addressed as part of Council determination of Project Cash Flow. • Noted, LSP objectives yet to be considered by WAPC, to be further considered.



Tony Arias
Chief Executive officer
Tamala Park Regional Council
Room 3, Scarborough Civic Centre
173 Gildercliffe Street
SCARBOROUGH WA 6019

EPBC Ref: 2010/5785
EPBC contact: Melinda Pearce
02 6274 2387
Melinda.Pearce@environment.gov.au

Dear Mr Arias

Decision on referral, Decision on assessment approach - preliminary documentation and direction to publish

Catalina residential development Marmion Avenue, Clarkson, WA (EPBC 2010/5785)

This proposed action to clear native vegetation for the Catalina urban residential development within Lot 9504, 1700 Marmion Avenue, Clarkson, WA (EPBC 2010/5785) has now been considered under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act).

We have decided that the proposed action is a controlled action and, as such, requires assessment and approval by the Minister for Sustainability, Environment, Water, Population and Communities before it can proceed.

It appears that the proposed action is likely to have a significant impact on the following matters protected by the EPBC Act:

- Listed threatened species and communities (Sections 18 & 18A).

Based on the information available in the referral, the proposed action is likely to have a significant impact because:

- it will clear 72.5 hectares of foraging habitat for the endangered Carnaby's Black Cockatoo (*Calyptorhynchus latirostris*), and
- It will clear approximately 5.5 hectares of habitat for the endangered Graceful Sun Moth (*Synemon gratiosa*).

Please note that this decision only relates to the potential for significant impact on the specific matters protected by the Australian Government under Chapter 4 of the EPBC Act.

We have also decided that the project will need to be assessed through preliminary documentation.

Each assessment approach required different levels of information and involves different steps. All levels of assessment will include a public consultation phase, in which any third parties can comment on the proposed action.

Details on the assessment approach for the project and the responsibilities of the proponent are set out in the enclosed fact sheet. Further information is available from the Department's website at <http://www.environment.gov.au/epbc>.

A copy of the document recording these decisions is enclosed.

You are now required to publish the information you have provided on the proposed action (as outlined above) **within 20 business days of the date of this decision**. This allows for public consultation on the potential impacts of your project. The information must be available for comment for no less than 20 business days and during this time any third parties can comment on the proposed action.

Public comments will come directly to you so that you have an opportunity to address any issues raised. You are then required to provide us with:

- a copy of all public comments received (if any);



- a summary of each of the comments (if any) and how you have addressed each of them; and
- a revised version of your documentation with any changes or additions needed to take account of the public comments (if any); or
- if no public comments are received, a written statement to that effect.

Once you have provided us with this information, you will then need to publish the summary of comments and your responses, together with the original documentation including any changes or additions made in response to the public comments (or a notice) **within 10 business days**. Detailed directions on what information you need to publish and where to publish are attached to this letter.

The assessment process will commence as soon as we receive the public comments and your responses to them. A decision on whether the proposed action can be approved or not would generally be expected within 40 business days of that time, unless further information is required.

I have also written to the following parties to advise them of this decision:

State Agency	Mr Colin Murray Office of the Environmental Protection Agency
Consultant	Mr Brendan Dowd Eco Logical Australia Pty Ltd

If you have any questions about this decision, please contact the EPBC project manager and quote the EPBC reference number shown at the beginning of this letter.

Yours sincerely

Ms Barbara Jones
Assistant Secretary
Environment Assessment Branch
25 January 2011

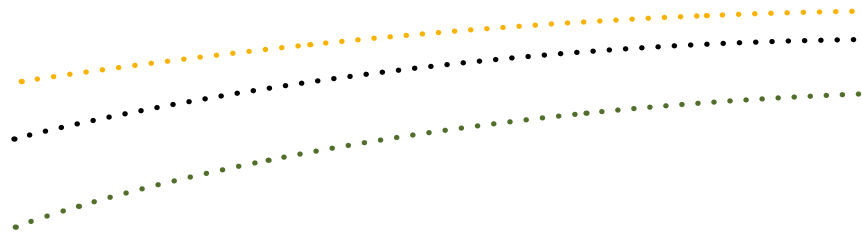


**Notification of
REFERRAL DECISION AND DESIGNATED PROPONENT – controlled
action
DECISION ON ASSESSMENT APPROACH**

**Catalina residential development, Marmion Avenue, Clarkson, WA
(EPBC 2010/5785)**

This decision is made under section 75 and section 87 of the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act).

proposed action	Clearing of native vegetation on Lot 9504 for the construction of a residential development at 1700 Marmion Avenue, Clarkson WA (as outlined in referral documentation EPBC 2010/5785).
decision on proposed action	The proposed action is a controlled action. The project will require assessment and approval under the EPBC Act before it can proceed.
relevant controlling provisions	Listed threatened species and communities (sections 18 & 18A)
designated proponent	Tamala Park Regional Council ABN 77 069 468 271
assessment approach	The project will be assessed by preliminary documentation
Decision-maker	
Name and position	Barbara Jones Assistant Secretary Environment Assessment Branch
Signature	
date of decision	25 January 2011



EPBC ACT—ENVIRONMENT ASSESSMENT PROCESS

This fact sheet gives an overview of the Australian Government's environment assessment processes laid out in the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act). The EPBC Act is the Australian Government's key piece of environmental legislation. Under the EPBC Act you need approval from the Australian Government environment minister for any proposed action—including projects, developments, activities, or alteration of these things—likely to have a significant impact on a matter protected by the EPBC Act.

What matters are protected by the EPBC Act?

The environment assessment process of the Act protects:

Matters of national environmental significance including:

- world heritage properties
- national heritage places
- wetlands of international importance
- threatened species and ecological communities
- migratory species
- Commonwealth marine areas
- the Great Barrier Reef Marine Park, and
- nuclear actions (including uranium mines).

Other matters:

- the environment, where actions proposed are on, or will affect Commonwealth land, and
- the environment, where Commonwealth agencies are proposing to take an action.

There are significant penalties, including fines and imprisonment, for taking such an action without approval. If you intend to take an action that is likely to have a significant impact on a matter protected by the EPBC Act, it is important to make a referral as early as possible in the planning and development stages.



Environment assessment processes

There are two key stages in the environment assessment process required by the EPBC Act:

- *Referral*: How do I know if my proposed action requires approval under the EPBC Act?
- *Assessment/decision whether to approve*: How will the minister consider my action? How is a decision made?

1. Referral

The purpose of the referral stage is to determine whether or not a proposed action requires approval under the EPBC Act.

Step 1: Submitting a referral. Before taking an action that could have a significant impact on a matter protected by the EPBC Act, you must complete a referral form (available at www.environment.gov.au/epbc/assessments/referral-form.html) and submit it to the minister via the department for consideration.

Step 2: The decision process. Following the receipt of a valid referral, the minister has 20 business days to decide whether the proposed action will require assessment and approval under the EPBC Act.

Step 3: Public comment period. As part of the total 20 business days taken for the referral process, there is a 10 business day public comment period. This provides an opportunity for relevant Australian, state and territory government ministers and members of the public to comment on the proposed action.

Step 4: The decision whether an action requires assessment and approval. Within the 20 business day timeframe, the minister will decide whether a proposed action is likely to have a significant impact on one or more matters protected by the EPBC Act. If a significant impact is likely the action will need to be assessed and approved under the EPBC Act before it can proceed. This is called a 'controlled action'.

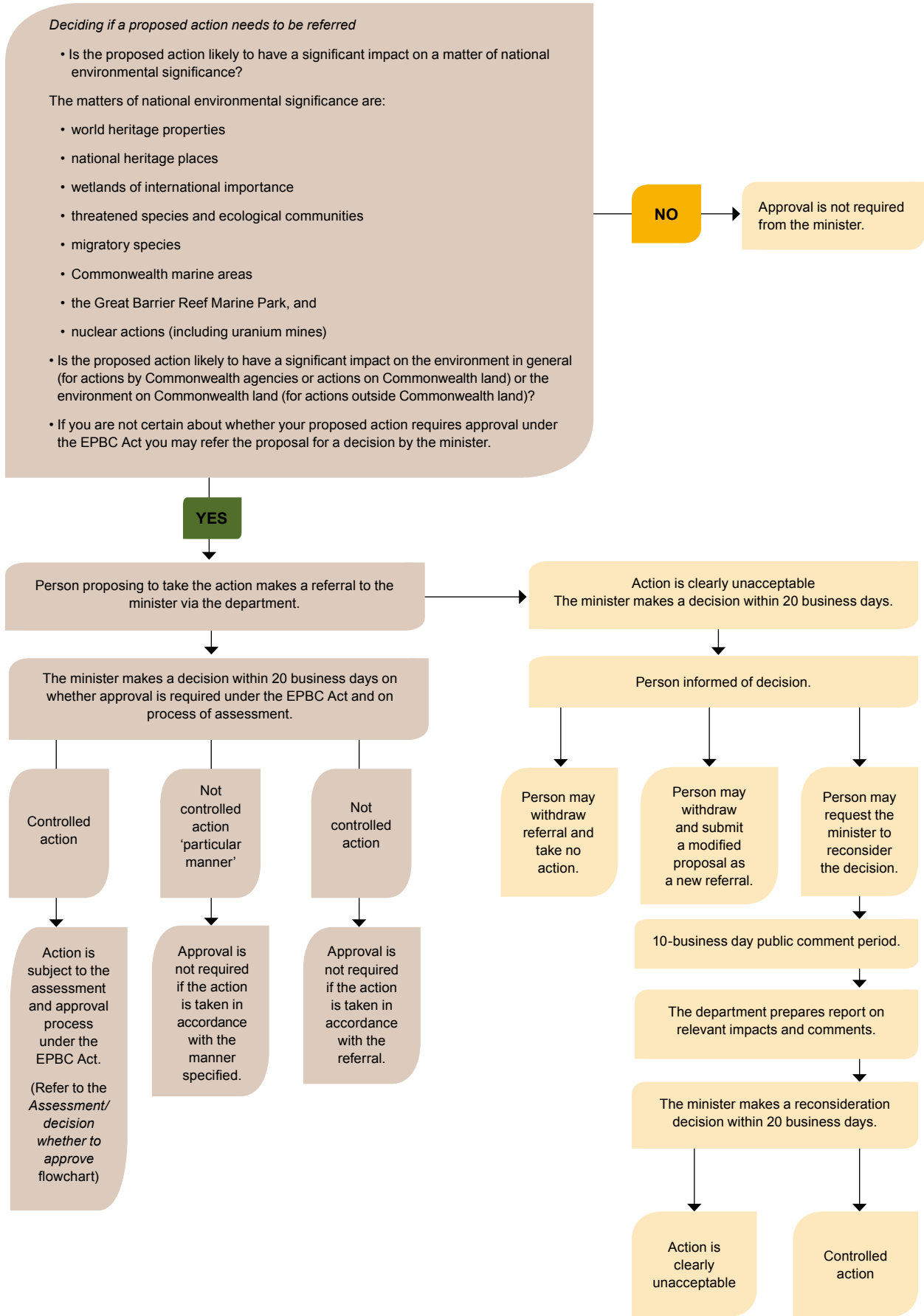
Step 5: How will the proposed action be assessed? Proposed actions can be assessed using different methods, depending on a range of considerations, including the complexity of the proposed action. The minister will let you know which method will be used in assessing your proposed action.

Helpful hint: Providing appropriate documentation

Not every action that involves a matter protected by the EPBC Act will have a significant impact, so it is important that you provide all available information about the proposed action, as well as measures you will be putting in place to reduce adverse impacts on those matters.



EPBC Act environment assessment process—referral



2. Assessment/decision whether to approve

Actions can be assessed using one of the following assessment methods:

- accredited assessment
- assessment on referral information (assessment done solely on the information provided in the referral form)
- assessment on preliminary documentation (referral form and any other relevant material identified by the minister as being necessary to adequately assess a proposed action)
- assessment by environmental impact statement (EIS) or public environment report (PER), and
- assessment by public inquiry.

The EPBC Act sets out the process and timing requirements for each type of assessment. This is summarised in the *EPBC Act Environment Assessment Process* flowchart on next page.

Reducing duplication of Australian and state/territory government processes

The Australian Government has bilateral agreements with all state and territory governments to accredit environment assessment processes that meet set standards.

If you need EPBC Act approval, in addition to state or territory government approval, it may be possible to do a single assessment, avoiding duplication. To take advantage of this opportunity it is important that you make a referral to the minister early in the development of your proposal.

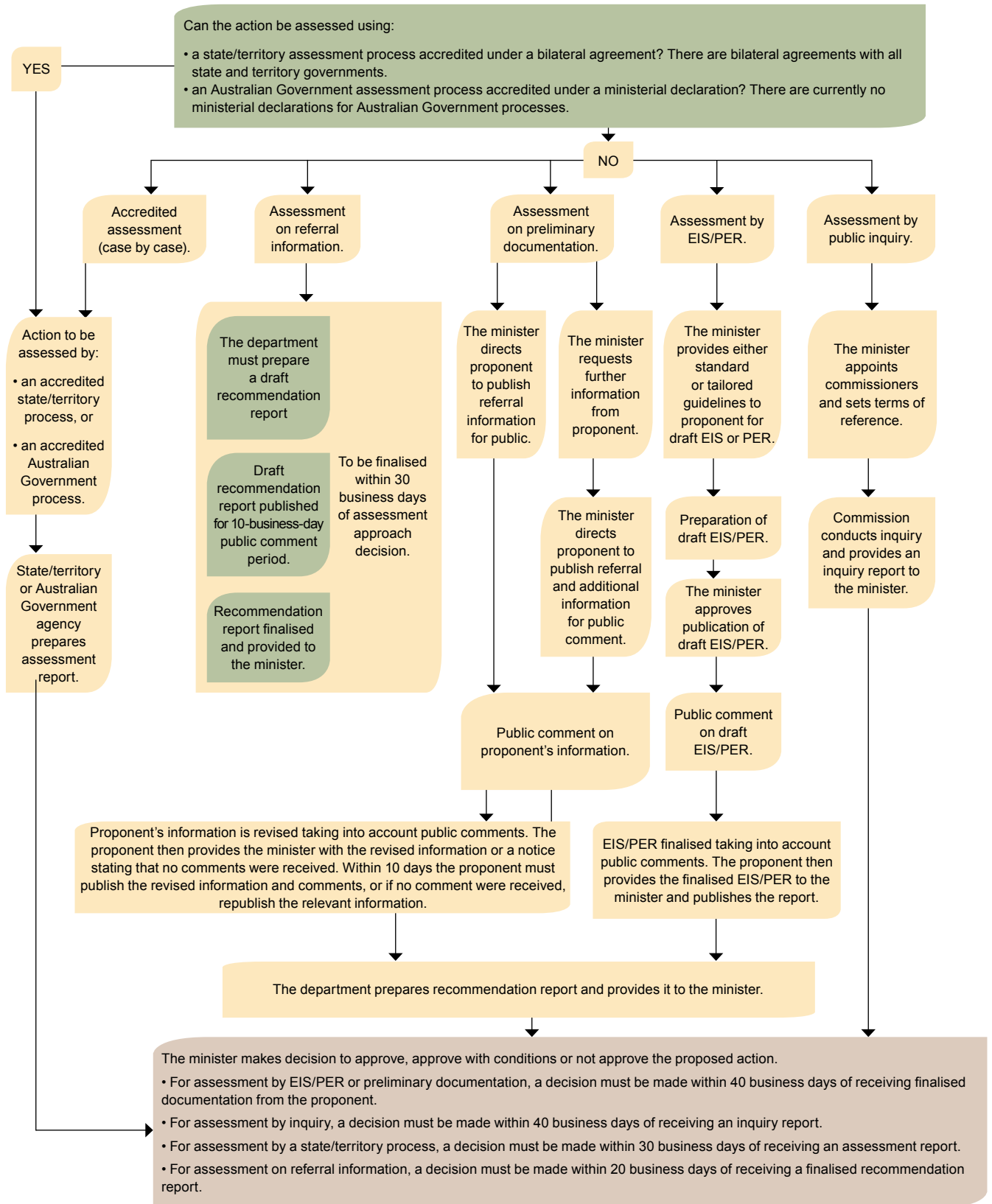
Helpful hint:

Taking measures to avoid significant impacts

In some cases, approval may not be required because you are proposing to put in place measures to avoid impacts on a matter protected by the EPBC Act. For example, you may commit to carrying out your construction activities at a time that will avoid the breeding season of migratory birds, thereby avoiding significant disturbances to a protected species. In these cases, you may be able to proceed without further assessment and approval under the EPBC Act, on the condition that you carry out your proposed action in the manner prescribed (not controlled action 'particular manner').



EPBC Act environment assessment process—assessment/decision whether to approve



Frequently asked questions

What will the minister consider when deciding if a proposed action should be approved?

When deciding if a proposed action should be approved, and what conditions to impose, the minister will consider the impacts of the proposed action on matters protected by the EPBC Act and other economic and social matters. The minister must take into account:

- the principles of ecologically sustainable development
- the results of the assessment of the impacts of the proposed action, including the relevant recommendation report from the secretary of the federal environment department
- referral documentation
- community and stakeholder comments
- any other relevant information available on the impacts of the proposed action, and
- relevant comments from other Australian Government and state and territory government ministers (such as information on social and economic factors).

The minister may also take into account the environmental history of the individual or company proposing to take the action, including the environmental history of the executive officers of companies, and parent companies and their executive officers.

What decisions can the minister make?

Following the assessment of your proposed action, the minister will decide whether to:

- approve your action
- approve your action subject to constraints (that is, place conditions on the action), or
- not approve your action.

Can I be asked to provide more information?

You can be asked to provide further information so that an informed decision can be made. The timeframe for making the next relevant decision in the assessment process stops until this information is received.

What conditions can be placed on an approval?

The minister may attach conditions to an approval to protect, repair or mitigate damage to a matter protected by the EPBC Act. Conditions can include bonds or other securities, independent environmental auditing and compliance monitoring.

The minister will provide you with a copy of the proposed decision on whether or not to approve an action, and the proposed conditions (if any) to attach to the approval, for comment before making a final decision.



How will I be notified of the minister's decision?

Once the minister has made a final decision you will receive a copy of the approval including conditions attached to the approval (if any), or notice of the refusal. Decisions are published on the *Government Notices Gazette* and on the department's web site.

Other permits

What about state, territory and local government environmental authorisations?

Getting approval under the EPBC Act does not remove the need to seek relevant state and territory and local government authorisations. To reduce delays and provide the opportunity to coordinate assessments, you should consider making an EPBC Act referral no later than when you begin state or territory authorisation processes.

Will I need other Australian Government permits?

If a proposed action is to take place on Commonwealth land or in the Commonwealth marine area, there may be cases where, even though the action is not considered to be significant and does not require approval through the referral process, it may still require a permit under a different section of the EPBC Act.

Separate permits may be required for any actions affecting an individual member of a threatened, marine or migratory species, or a whale or dolphin. If you require a permit, then you should submit a permit application at the same time as submitting a referral. The EPBC Act also regulates activities in Commonwealth protected areas and reserves, or which involve the import and export of wildlife.

If your action is in the Great Barrier Reef Marine Park, you may also require permission under the *Great Barrier Reef Marine Park Act 1975*. A permission under that Act may be required even if significant impact on the environment of the Great Barrier Reef Marine park is not likely. For more information, go to www.gbrmpa.gov.au

Further information about the EPBC Act is available from the department's website at www.environment.gov.au/epbc, by emailing ciu@environment.gov.au, or calling 1800 803 772.

Referral forms are also available from the department's website at: www.environment.gov.au/epbc/assessments/referral-form.html

The *Significant impact guidelines 1.1* provides guidance on whether an action is likely to have a significant impact on a matter protected by the EPBC Act. It is available at: www.environment.gov.au/epbc/publications/nes-guidelines.html

The *Significant impact guidelines 1.2* provides guidance in relation to actions on, or impacting upon, Commonwealth land, and actions by Commonwealth agencies. It is available at www.environment.gov.au/epbc/commonwealth-guidelines.html

For assistance with a referral, email: epbc.referrals@environment.gov.au

Disclaimer

The views and opinions contained in this document are not necessarily those of the Australian Government. The contents of this document have been compiled using a range of source materials and while reasonable care has been taken in its compilation, the Australian Government does not accept responsibility for the accuracy or completeness of the contents of this document and shall not be liable for any loss or damage that may be occasioned directly or indirectly through the use of or reliance on the contents of the document.

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Credits: Great Barrier Reef Marine Park (Great Barrier Reef Marine Park Authority), Australian War Memorial (Steve Wray), Southern right whale (Dave Watts), Riverland Ramsar wetland (Nerida Sloane)

**Publication of Information for Assessment on Preliminary Documentation
under section 95 of the
Environment Protection and Biodiversity Conservation Act 1999**

Information to be published:

- (a) specified information included in the referral to the Minister of the proposal to take the action;
- (b) specified information relating to the action that was given to the Minister after the referral but before the Minister made the assessment approach decision;
- (c) an invitation for anyone to give the designated proponent, within the period specified in the direction, comments in writing relating to the information or the action.

If the material is more than 200 words, a notice may be published instead.

Where to be published:

- (a) at an appropriate location on the internet;
- (b) in a national or state daily newspaper that circulates in the state or territory in which the action occurs; and
- (b) if practical, in regional newspapers that circulate in any regions of Australia where the action is likely to have a significant impact on a matter protected by a provision of Part 3 of the Act.

The designated proponent must:

- (a) give 2 copies of the material to:
 - (i) at least 1 local authority, or at least 1 local or regional library, for the area where the action is likely to have a significant impact on a matter protected by a provision of Part 3 of the Act;
 - (ii) a state government authority responsible for environmental protection, or a state library, in the state where the action is likely to have a significant impact on a matter protected by a provision of Part 3 of the Act;
 - (iii) the department.
- (b) ask the authority or library to display the material publicly.

The published material or notice must invite public comments and state:

- (a) the provision of the Act that requires the material to be published;
- (b) the identification number for the action, allocated by the Department;
- (c) a descriptive title for the action;
- (d) the location of the action;
- (e) the name of the person intending to take the action;
- (f) each matter protected by a provision of Part 3 of the Act;
- (g) where a copy of the material may be viewed or obtained:
 - (i) in electronic and hard copy form; and
 - (ii) at a reasonable cost or without charge.
- (h) that persons with special needs (ie for whom English is a second language or who has a vision impairment) may contact a designated person for assistance in accessing the material.

The notice must be approved by the Secretary before it is published.